

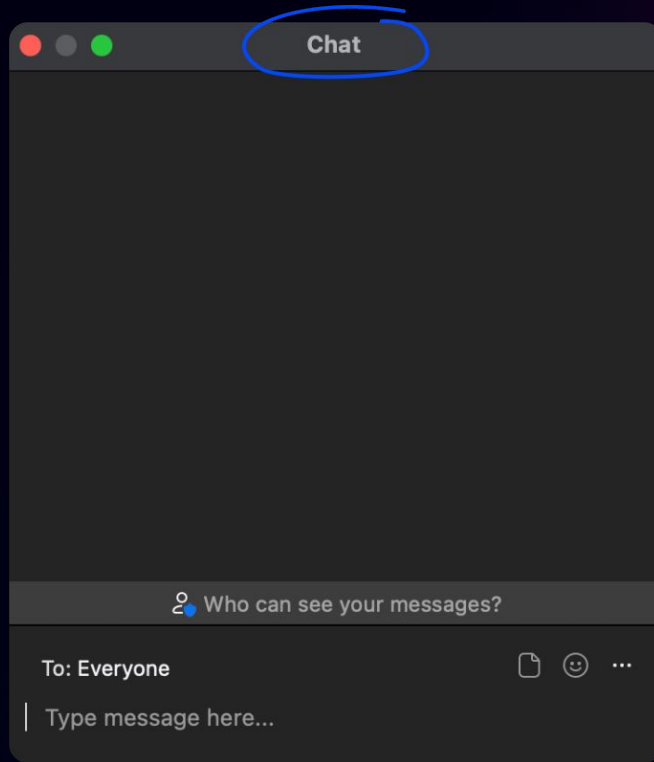


**Friday  
Tech Talk**  
**January 3, 2025**



● 2025

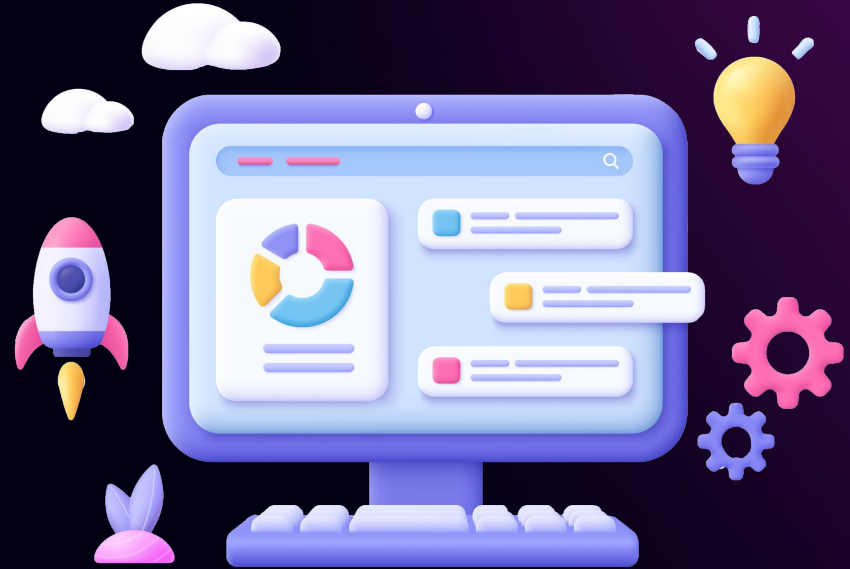
Change your chat  
settings to "Everyone"



# Common Tech Skills

First, we will prioritise the most important skills to be able to smoothly navigate the course

Average length: **10-15 mins.**



# Q&A TIME

Live Calls

**Q&A**

AUDIOBOOK  
IMPACT ACADEMY

Tuesday 4-6PM EST

Wednesday 12-2PM EST

Thursday 3-5PM EST

Friday 12-2PM EST

Sunday 12-2PM EST

**Live Weekly Q&A Calls**

Got a question you'd like us to answer on the next Q&A call? [Ask it Here](#)

[Click Here to Register](#)

Second, we will go through all questions submitted prior to today's call through the form in the AIA dashboard (Top 20).

Average length: **30-45 mins.**

# SPECIAL SEGMENTS

- Password Management
- How to Use Loom
- Using System Preferences
- Quiz
- Something else

Got a good idea for a segment?  
Let us know!





# OPEN Q&A

Submit your questions live on the call in the Zoom Q&A field. We will pick the best questions to answer!



There are many students on this call, all at different points in their publishing journey. We receive many questions and do our best to choose the ones that are applicable and helpful to the majority of attendees on this call.

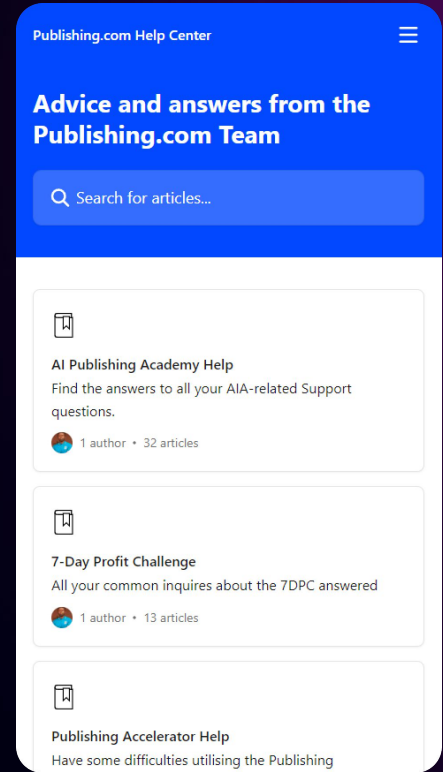
We would rather spend more time going deep into a good question rather than rushing from one question to the next. Therefore, we will pick and choose the best questions.

# F.A.Q.

Visit our Help Center at [help.publishing.com](https://help.publishing.com)

- Account related (resetting password, Facebook group, etc.)
- KDSpy, Incognito, Chrome etc.
- 7 Day Publishing Challenge
- Pen names

In the Help Center, you will find clear answers (with videos) to all of these questions, so we will likely skip all questions related to these topics.





# PUBLISHING.AI NOW OPEN TO EVERYONE

## What Can Publishing.ai Offer You?

Access the platform and enjoy features like:

- Book topic ideas
- Customer research
- Book outlines
- Book descriptions

...and even generating a 30,000-word manuscript



*Check your email inbox for more info or contact support*

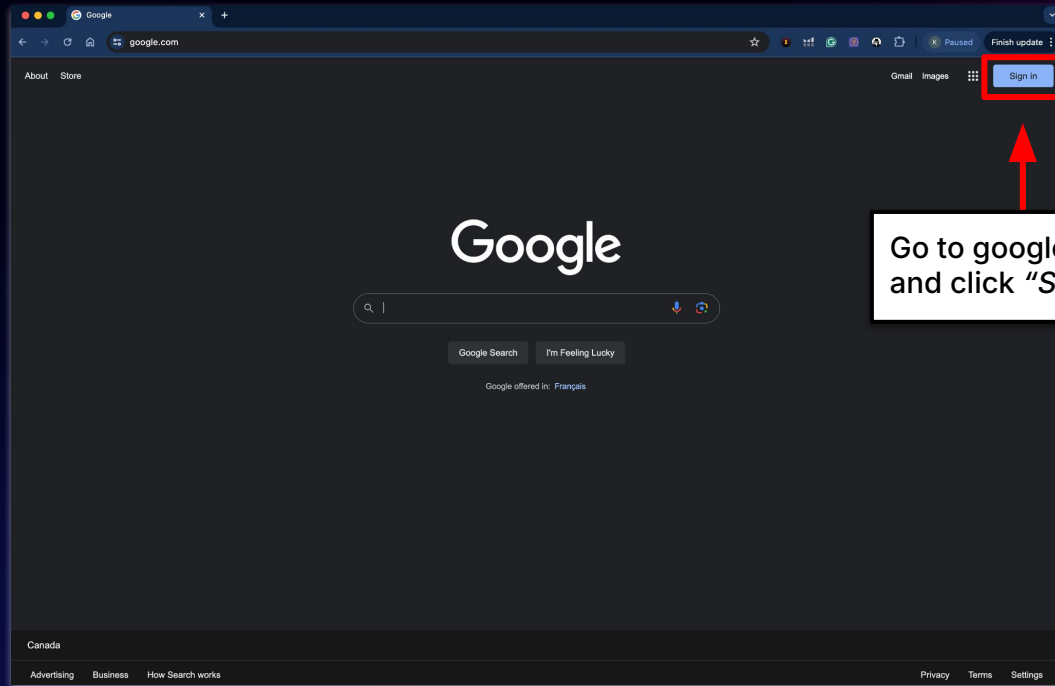
# Tip of The Week



**Take a Screenshot!**

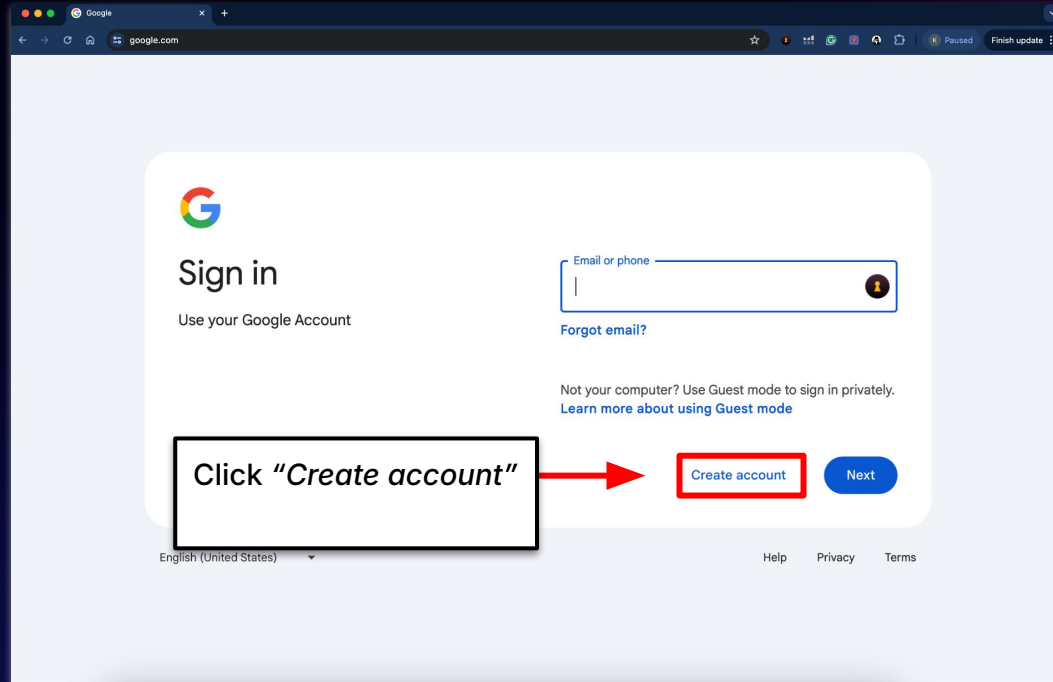
**LET'S BEGIN!**

# Creating a Google Account

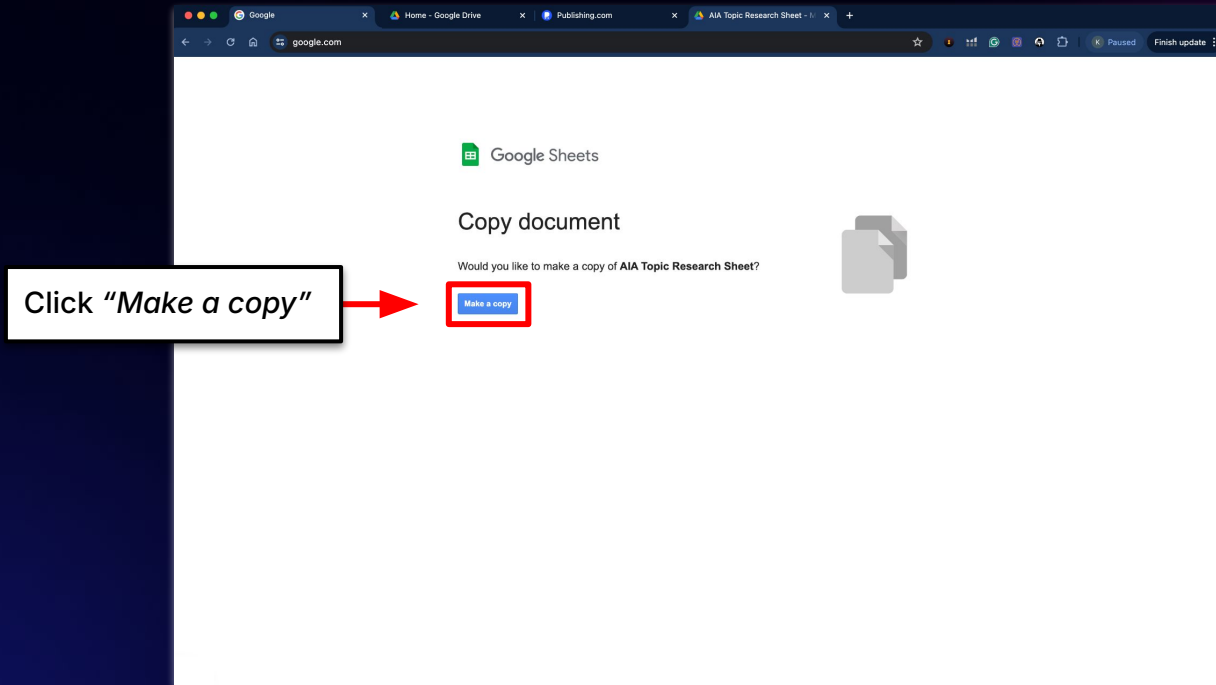


Go to google.com  
and click "Sign In"

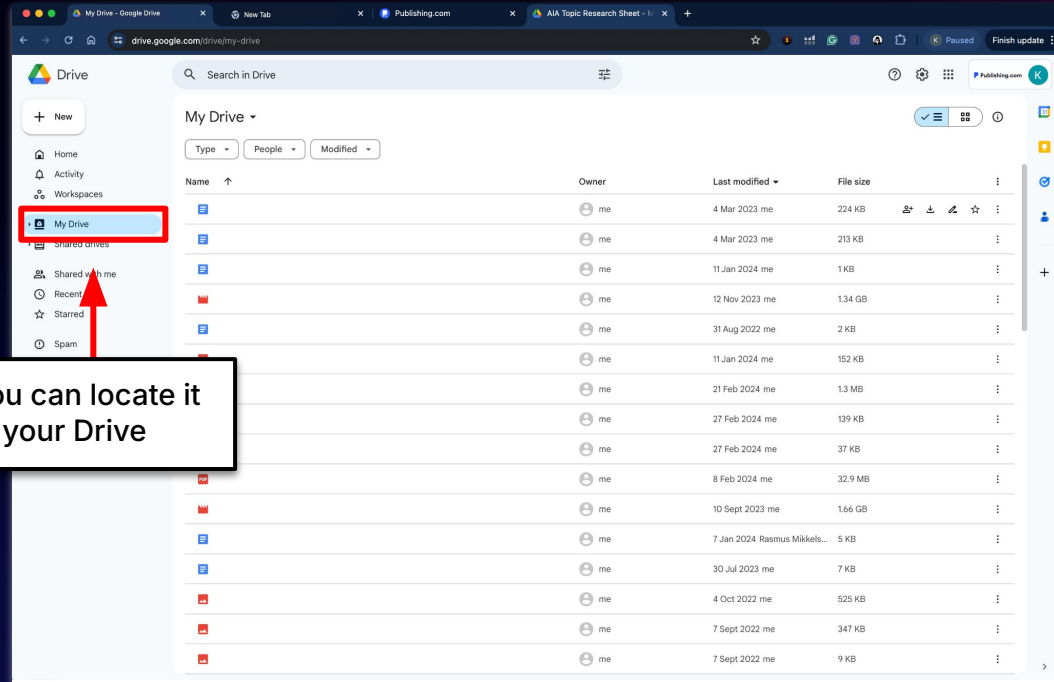
# Creating a Google Account



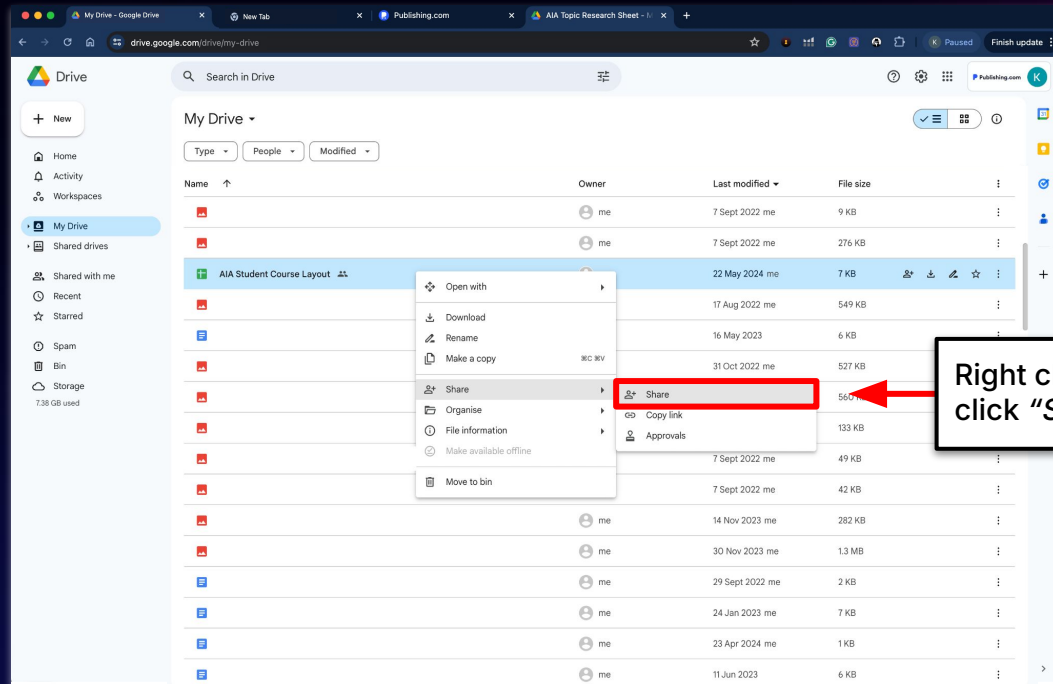
# Using Your Google Drive



# Using Your Google Drive



# Sharing a File or Folder



Right click on the file and click "Share"

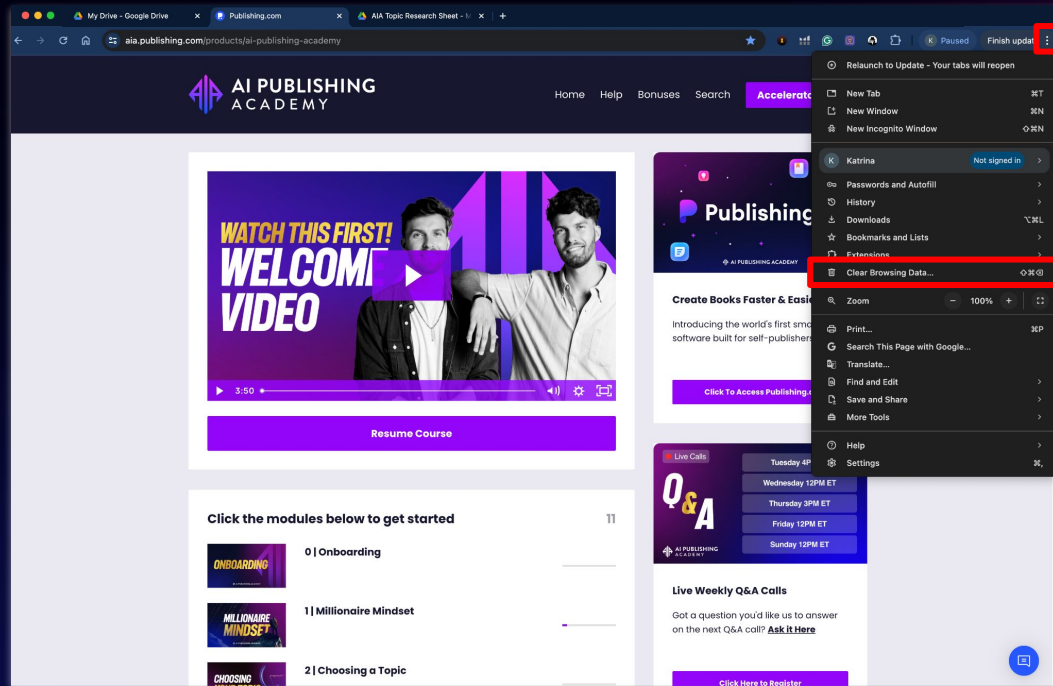


# Sharing a File or Folder

The screenshot shows the Google Drive web interface. A 'Share' dialog box is open over a file named 'AIA Student Course Layout'. The dialog has three sections: 'Add people, groups and calendar events' (with an input field), 'People with access' (listing 'Katrina Johanson (you)' as the Owner), and 'General access' (set to 'Anyone with the link' with a 'Viewer' role). A red box highlights the 'General access' section, and a red arrow points from a callout box to it. The callout box contains the text: 'Change the "General access" to "Anyone with the link"'. The background shows a list of files in 'My Drive' with columns for Name, Owner, Last modified, and File size.

Name	Owner	Last modified	File size
Sept 2022 me		Sept 2022 me	9 KB
Sept 2022 me		Sept 2022 me	276 KB
May 2024 me		May 2024 me	7 KB
Aug 2022 me		Aug 2022 me	549 KB
May 2023		May 2023	6 KB
Oct 2022 me		Oct 2022 me	
Sept 2022 me		Sept 2022 me	
Sept 2022 me		Sept 2022 me	
Nov 2023 me		Nov 2023 me	282 KB
30 Nov 2023 me		30 Nov 2023 me	1.3 MB
29 Sept 2022 me		29 Sept 2022 me	2 KB
24 Jan 2023 me		24 Jan 2023 me	7 KB
23 Apr 2024 me		23 Apr 2024 me	1 KB
11 Jun 2023		11 Jun 2023	6 KB

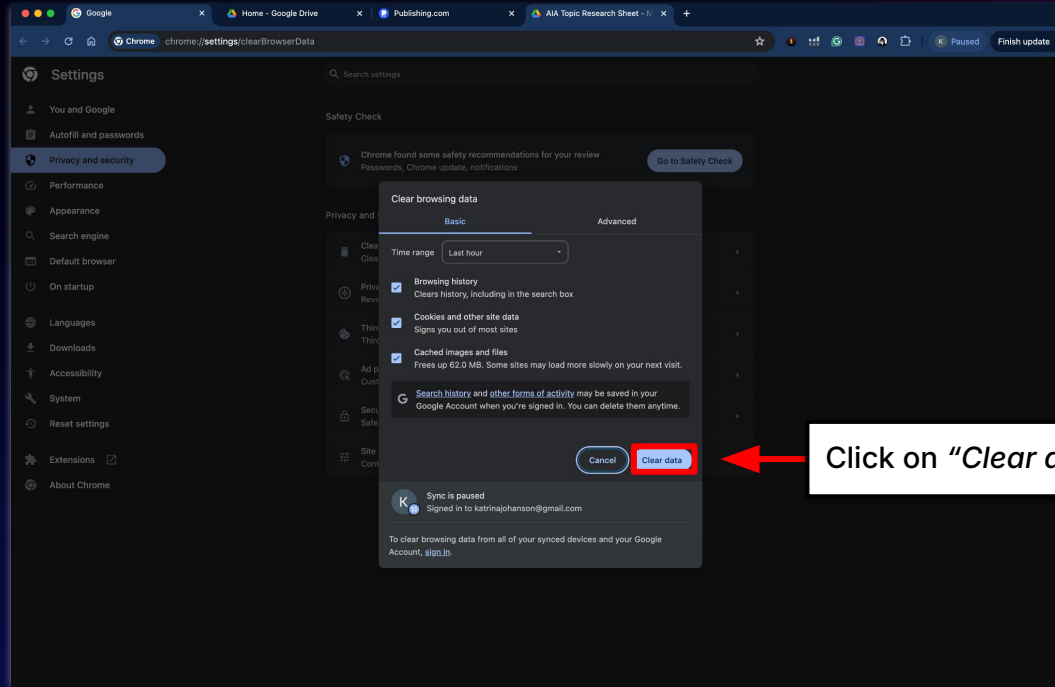
# Clearing Your Cache



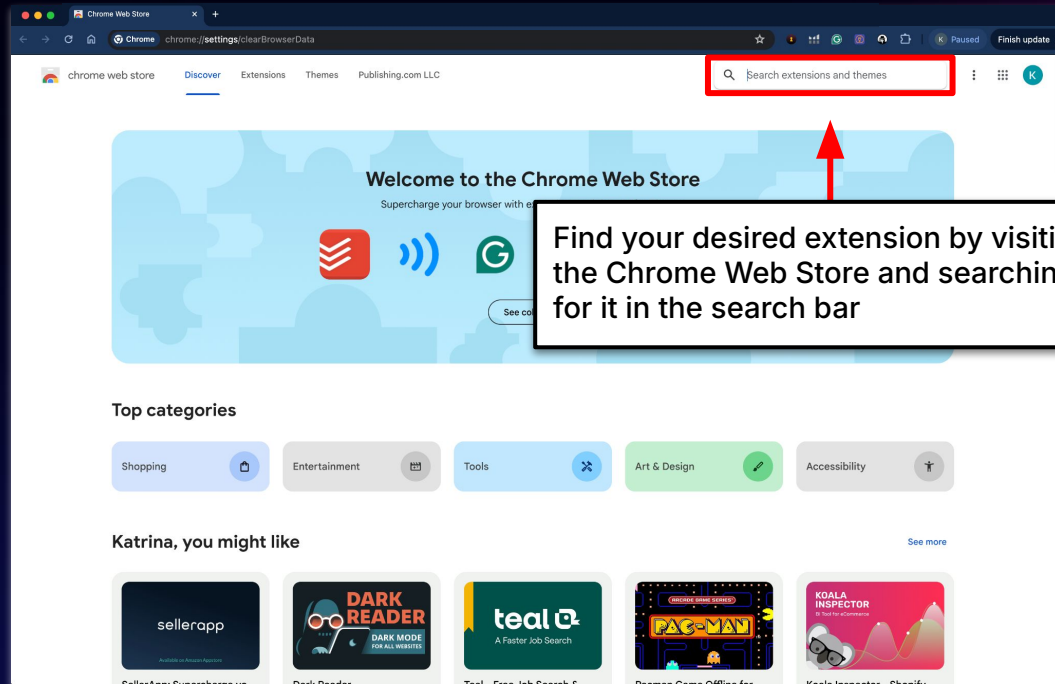
1. Click on the three dots

2. Click on "Clear Browsing Data"

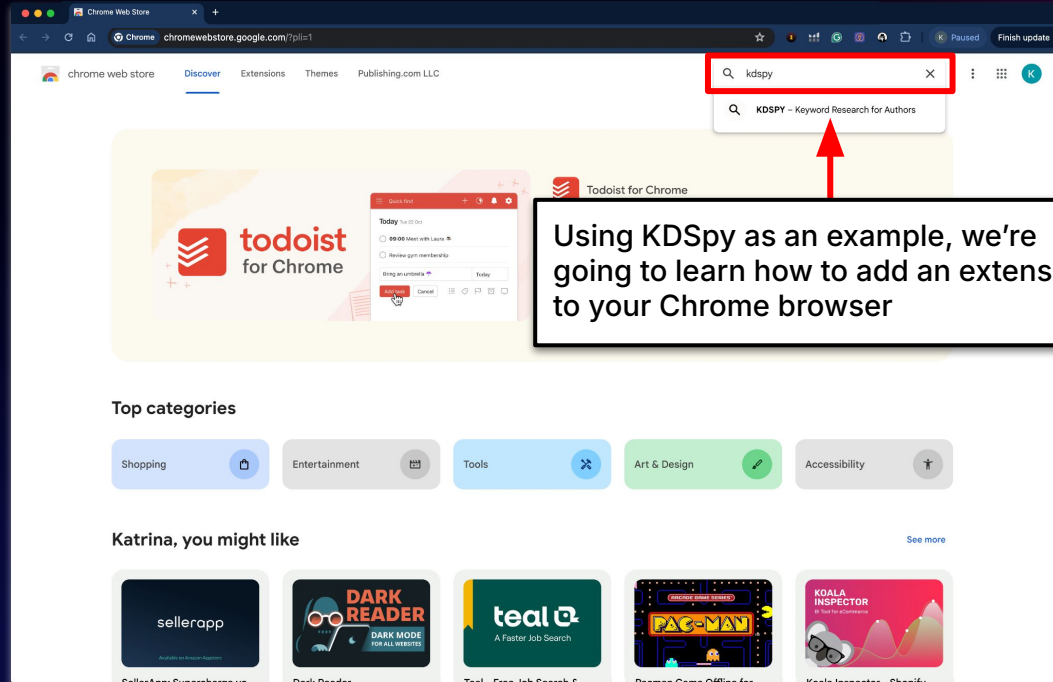
# Clearing Your Cache



# Adding Extensions To Chrome



# Adding Extensions To Chrome



# Adding Extensions To Chrome

The screenshot shows the Chrome Web Store page for the KDSPY extension. The page title is "KDSPY – Keyword Research for Authors" with a rating of 3.8 stars from 26 reviews. The extension is categorized as "Extension" and "Workflow and planning" and has 70,000 users. A red box highlights the "Add to Chrome" button, and a red arrow points to it from a callout box that says "Click on 'Add to Chrome'".

**Best Sellers in Health, Fitness & Dieting:**

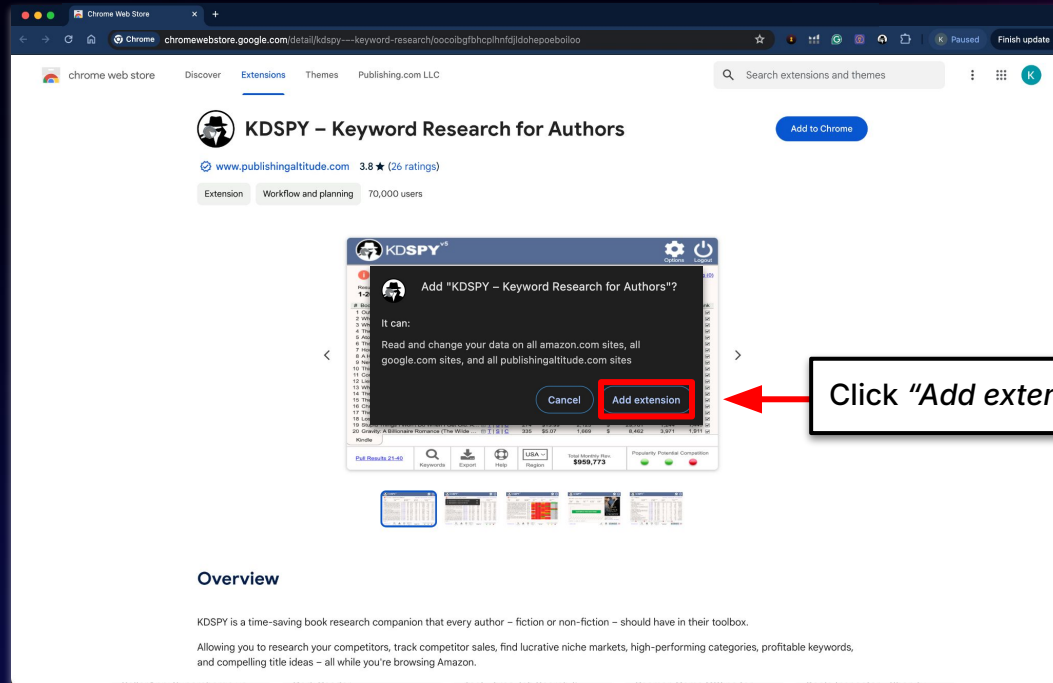
Rank	Book Title	Author	Price	Est. Mkt. Share
1	1	1	1	1
2	2	2	2	2
3	3	3	3	3
4	4	4	4	4
5	5	5	5	5
6	6	6	6	6
7	7	7	7	7
8	8	8	8	8
9	9	9	9	9
10	10	10	10	10
11	11	11	11	11
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13	13	13	13	13
14	14	14	14	14
15	15	15	15	15
16	16	16	16	16
17	17	17	17	17
18	18	18	18	18
19	19	19	19	19
20	20	20	20	20

**Overview**

KDSPY is a time-saving book research companion that every author – fiction or non-fiction – should have in their toolbox.

Allowing you to research your competitors, track competitor sales, find lucrative niche markets, high-performing categories, profitable keywords, and compelling title ideas – all while you're browsing Amazon.

# Adding Extensions To Chrome



chrome web store Discover **Extensions** Themes Publishing.com LLC

chrome webstore

**KDSPY – Keyword Research for Authors** Add to Chrome

www.publishingaltitude.com 3.8 ★ (26 ratings)

Extension Workflow and planning 70,000 users

Add "KDSPY – Keyword Research for Authors?"

It can:

- Read and change your data on all amazon.com sites, all google.com sites, and all publishingaltitude.com sites

Cancel Add extension

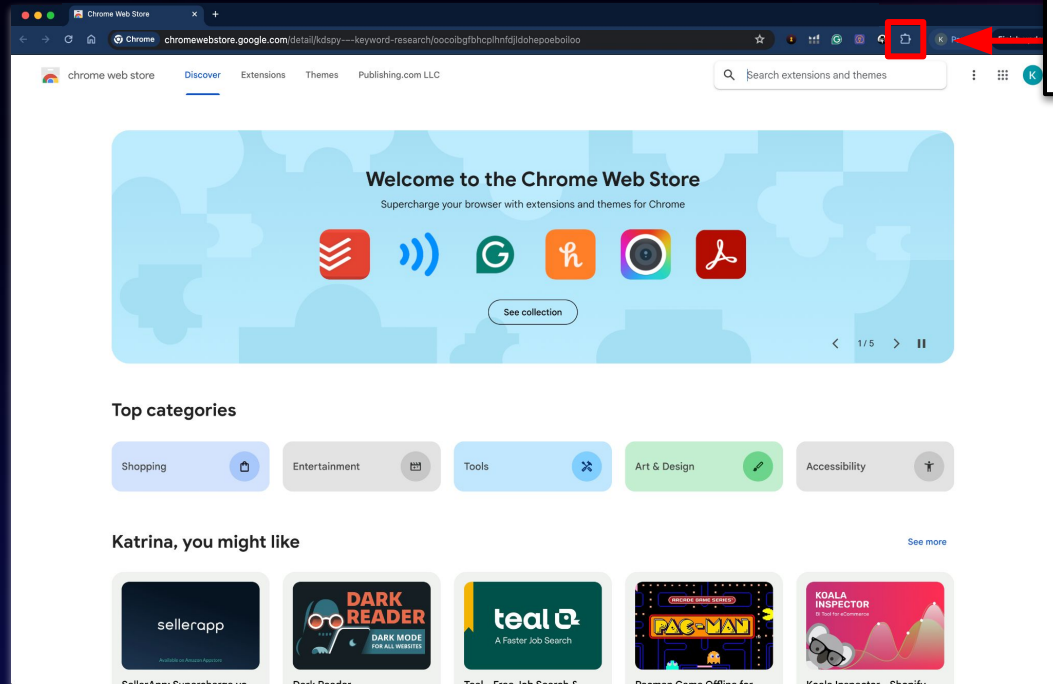
Click "Add extension" on pop-up

### Overview

KDSPY is a time-saving book research companion that every author – fiction or non-fiction – should have in their toolbox.

Allowing you to research your competitors, track competitor sales, find lucrative niche markets, high-performing categories, profitable keywords, and compelling title ideas – all while you're browsing Amazon.

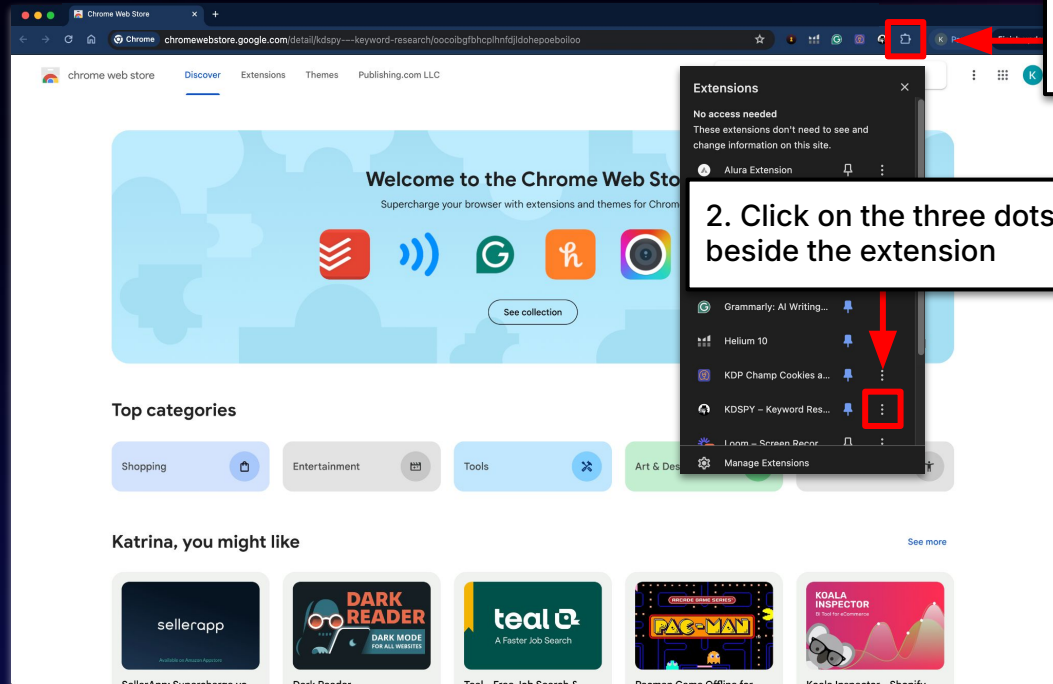
# Finding Extensions in Chrome



1. Click on the puzzle piece (extensions)



# Finding Extensions in Chrome



1. Click on the puzzle piece (extensions)

2. Click on the three dots beside the extension

# Finding Extensions in Chrome

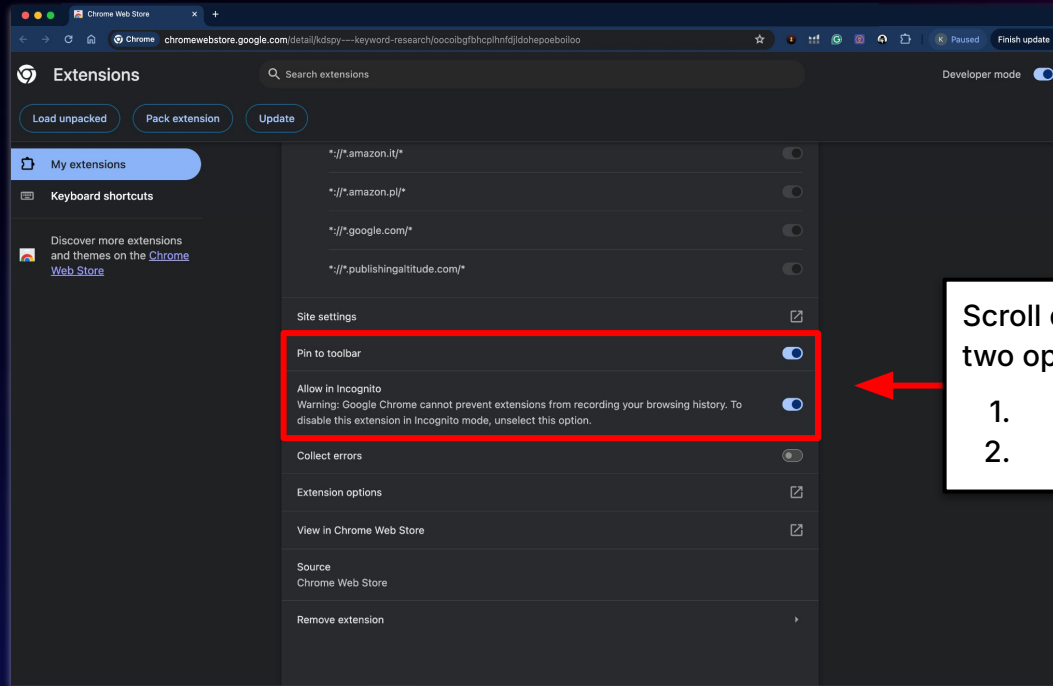
The image shows a Chrome browser window displaying the Chrome Web Store. The address bar shows the URL for the 'KDSPY - Keyword Research' extension. A red box highlights the puzzle piece icon in the top right corner of the browser. A red arrow points from a text box to this icon. Below the browser window, a list of installed extensions is shown. A red box highlights the three vertical dots next to the 'KDSPY - Keyword Res...' extension. A red arrow points from a text box to these dots. A second red box highlights the 'Manage Extension' option in the dropdown menu that appears. A red arrow points from a text box to this option. The background of the browser window shows the Chrome Web Store homepage with various categories and recommendations.

1. Click on the puzzle piece (extensions)

2. Click on the three dots beside the extension

3. Click on "Manage Extension"

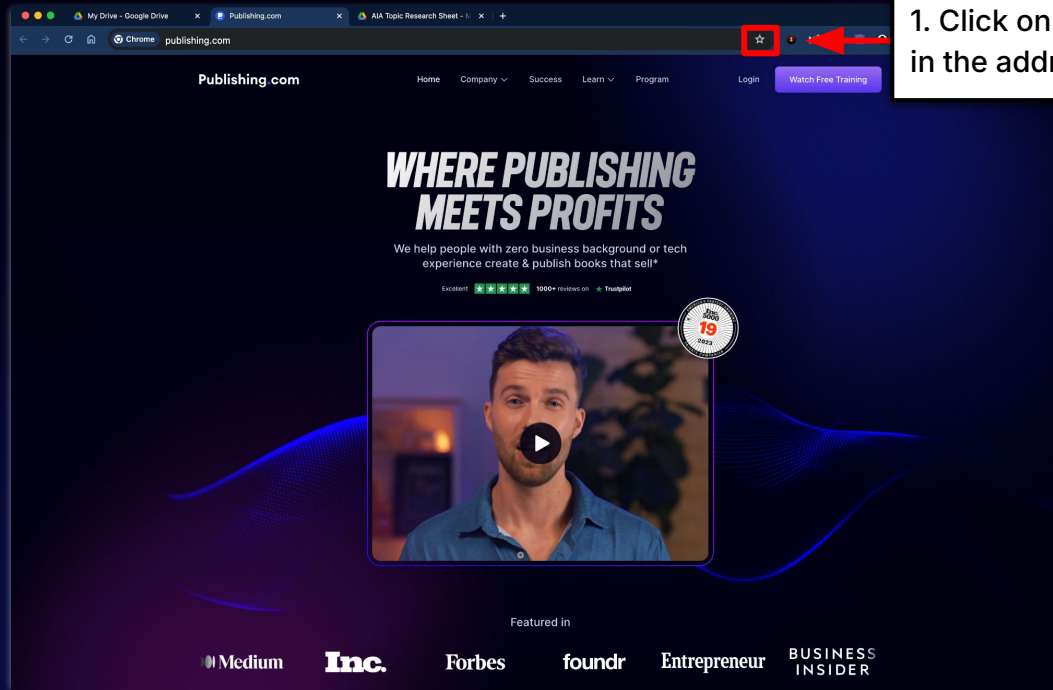
# Finding Extensions in Chrome



Scroll down to find these two options:

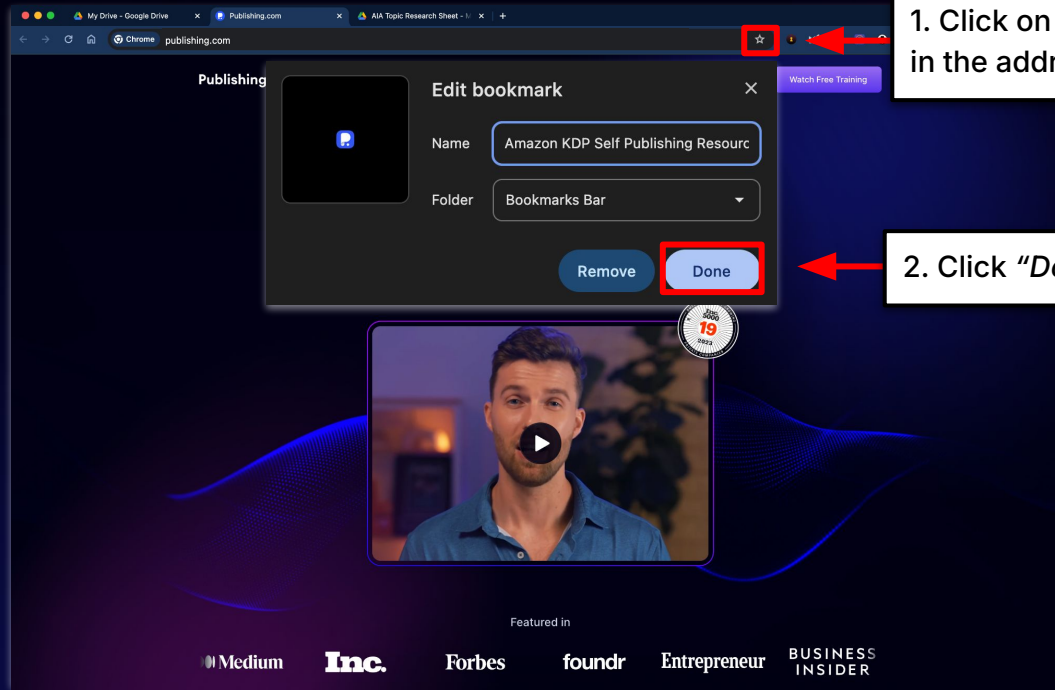
1. Pin to toolbar
2. Allow in Incognito

# Bookmarking



1. Click on the star in the address bar

# Bookmarking



1. Click on the star in the address bar

2. Click "Done"

# Pre-Submitted Questions

# chris carter

What is the best tool to use to create an Audio book

# Jon Kopping

What day of the week is the most popular/has the highest attendance, for the Q & A calls?



# Diane Dacchille

What program does publishing.com use to edit, avoid plagiarism and cite properly?

# Marjorie

I added two sub-chapters to my book outline, but that information is not covered in the book references I compiled from Amazon. Will the publishing AI program come up with adding this information and references? Can I add more book codes after creating the book outline? If I cannot add, how can I not lose the books I entered when I first started the project?

# Richard Ruhling

When I click on android's PlayStore Icon to get Audible app, it times out and I can't download the Audible icon to my phone. I do I get Audible app?

# Mary Ascher

How often do I need WiFi? Just for KDSpy? I was doing fine on my unlimited data plan with my iPhone and iPad until KDSpy.

# Lydia McCloskey

Have signed up for Pubby. working toward snaps. Realized after the fact that I was purchasing the books to review, in my regular Amazon account (not one tied to this infrastructure). When I go to use the Amazon account linked to my publishing work, I don't have any purchases on Amazon, so it wouldn't let me buy a \$0 book to review it says I don't qualify. Is it a bad thing that the reviews are attached to me, rather than my Amazon publishing account? (I use my gmail account for all income generating activities, audiobook recordings/publications etc, and when in incognito for research, so just try not to mix the two if possible.)

# Hope Opwonya

HNY Coaches, I have started my 7dc and my question is, can i use a Ai manuscript writer of my choice? Let me know your thoughts. Thank you!

# Nastaran Barhemmati

How to redeem and use bonus manuscripts to create a book and publish? I couldn't find anything about it in modules. Please advice. Thanks!

# Patricia Page

How do I transfer my AI customer research file to google docs? Thanks



# Donna E

I need help using Grammarly. I turned it off while using Pages on my Mac because it was getting in my way as I typed, blocking my view, so I somehow turned it off. Now, I want to turn it on in other apps, and I don't know how. Would you please go over or review how to turn it on & off?

Also, I used a font style called Aptos in a Pages document and found it easy to read, but it is not available to me in other Page documents.. what's going on + what can I do about it?

# Judy Holm

Hi Coaches, Happy New Year! I am almost finished editing my first book, and wonder if I should already start the formatting process (and please advise on the cost with Publishi8ng Services). Thank you! Judy

# Alan Leon

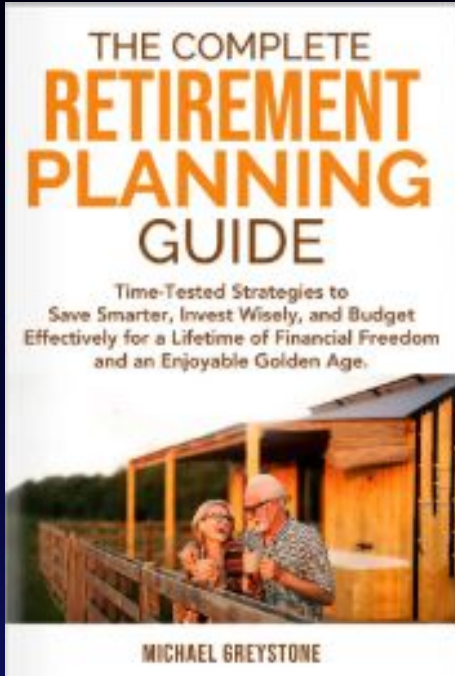
Reminder to Jacob King, a tech question on Atticus. Is there a better & lower cost way to turn a google doc into a docx without having to use Word (which I don't own as a Mac user) so it could be uploaded into Atticus? Also, is it the same with Vellum that also have to use docx? Thanks

# Michael Jaigah

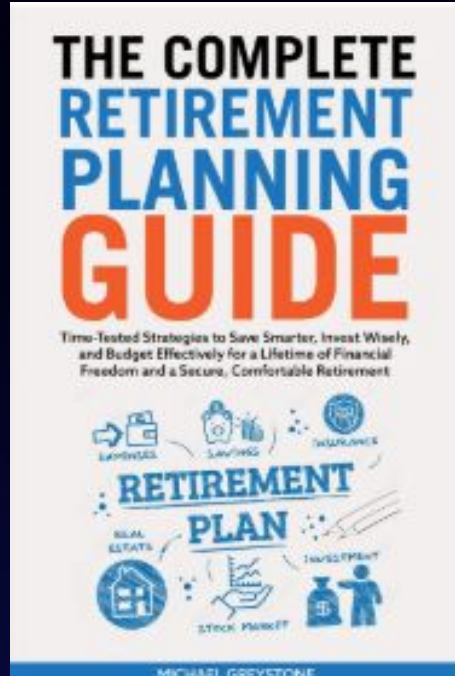
Hi coaches, please critique my book covers and recommend the better option

<https://docs.google.com/document/d/1X5vCvXPZKjUnROCu7CfGSChEo43flvp4u3J7Amu48wl/edit?tab=t.0>

# Michael Jaigah



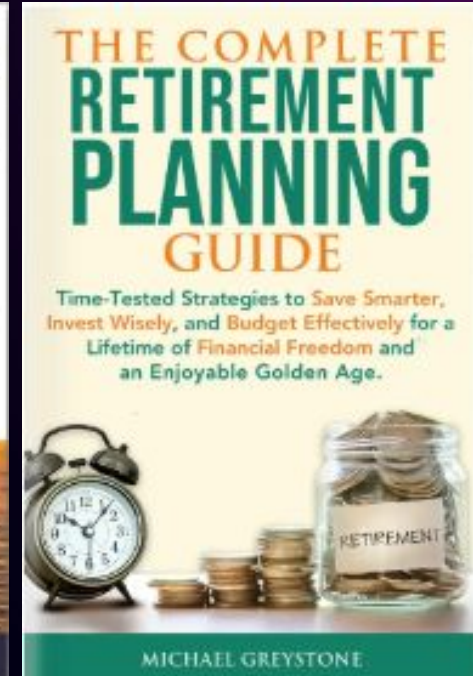
1



2



3



4

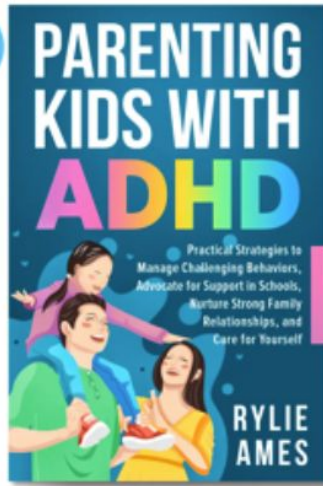
# Katy Herridge

I know Friday is tech call, but if you have time, can you please give your opinion on my book covers. Friday calls are my favorite and I really trust your insights and guidance! Thank you! Here is the google doc link, and I've given access to anyone with the link:

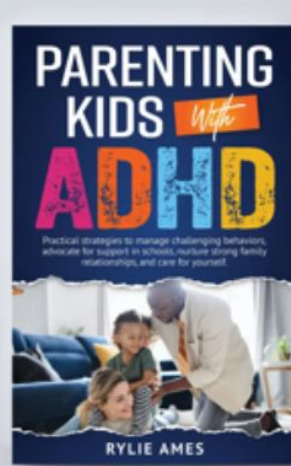
[https://docs.google.com/document/d/1xHJO3c3xf\\_F6zrFxpDoizqQnTBchSm82dYoB6y0Zmbw/edit?usp=sharing](https://docs.google.com/document/d/1xHJO3c3xf_F6zrFxpDoizqQnTBchSm82dYoB6y0Zmbw/edit?usp=sharing)

# Katy Herridge

1



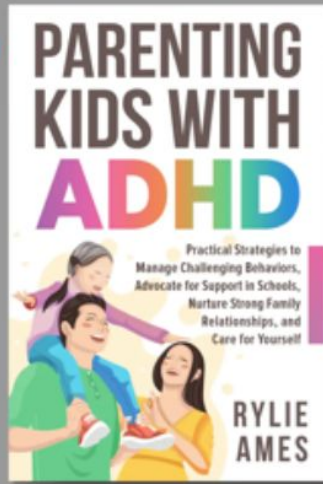
2



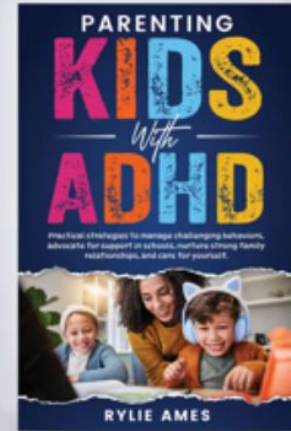
3



4



5



6

