

# Tech Talk on Fridays

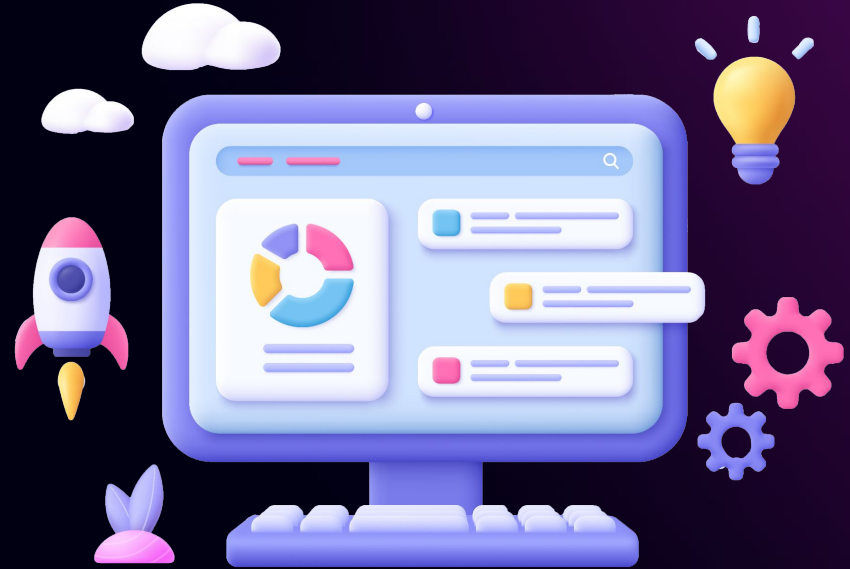
● 2024



# Common Tech Skills

First, we will prioritise the most important skills to be able to smoothly navigate the course

Average length: **15-25 mins.**



# Q&A TIME

Live Calls

**Q&A**

AUDIOBOOK  
IMPACT ACADEMY

Tuesday 4-6PM EST

Wednesday 12-2PM EST

Thursday 3-5PM EST

Friday 12-2PM EST

Sunday 12-2PM EST

**Live Weekly Q&A Calls**

Got a question you'd like us to answer on the next Q&A call? [Ask it Here](#)

[Click Here to Register](#)

Second, we will go through all questions submitted prior to today's call through the form in the AIA dashboard (Top 20).

Average length: **30-45 mins.**

# SPECIAL SEGMENTS

- Password Management
- How to Use Loom
- Using System Preferences
- Quiz
- Something else

Got a good idea for a segment?  
Let us know!





# OPEN Q&A

Submit your questions live on the call in the Zoom Q&A field. We will pick the best questions to answer!



There are many students on this call, all at different points in their publishing journey. We receive many questions and do our best to choose the ones that are applicable and helpful to the majority of attendees on this call.

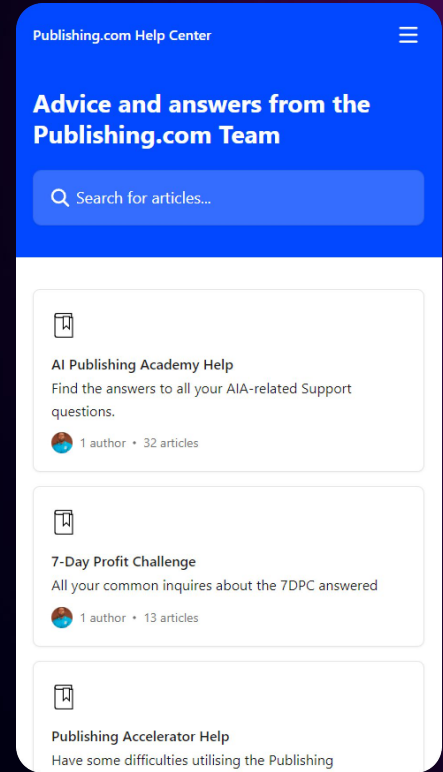
We would rather spend more time going deep into a good question rather than rushing from one question to the next. Therefore, we will pick and choose the best questions.

# F.A.Q.

Visit our Help Center at [help.publishing.com](https://help.publishing.com)

- Account related (resetting password, Facebook group, etc.)
- KDSpy, Incognito, Chrome etc.
- 7 Day Publishing Challenge
- Pen names

In the Help Center, you will find clear answers (with videos) to all of these questions, so we will likely skip all questions related to these topics.



# PUBLISHING.AI NOW OPEN TO EVERYONE

## What Can Publishing.ai Offer You?

Access the platform and enjoy features like:

- Book topic ideas
- Customer research
- Book outlines
- Book descriptions

...and even generating a 30,000-word manuscript



*Check your email inbox for more info or contact support*



# PS MONTHLY DISCOUNT

AIA students on Q&A calls get monthly discount codes from Publishing Services for various packages. New codes shared monthly which are **active all month**.

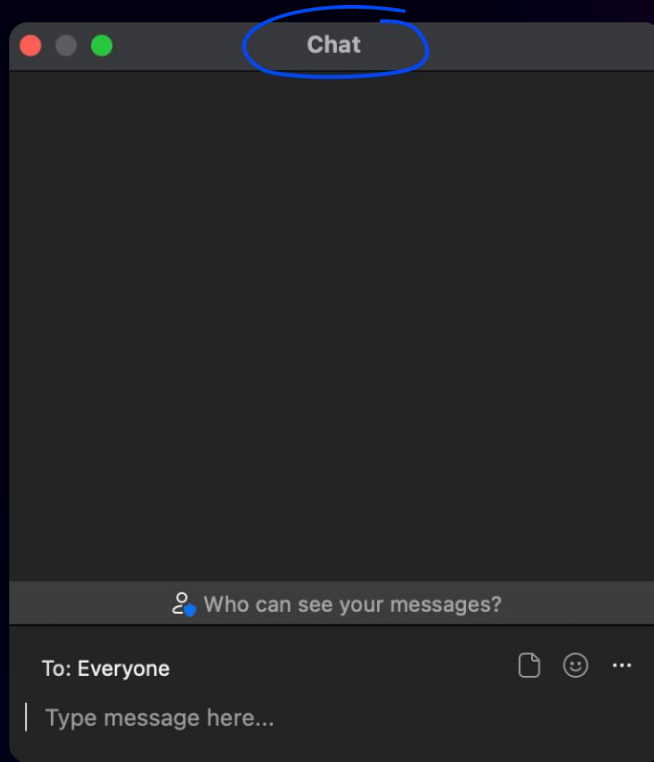


**GETREVIEWS**

Students get **10%** off Review Page Package!



Change your chat settings to "Everyone"



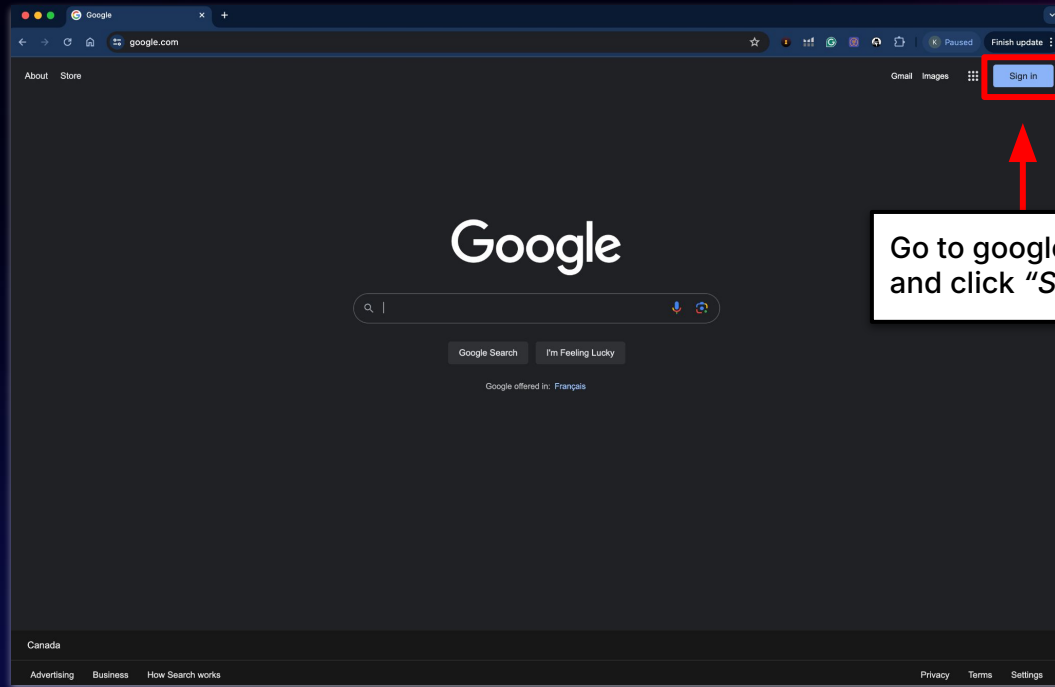
# Tip of The Week



Rebooting your computer once a week

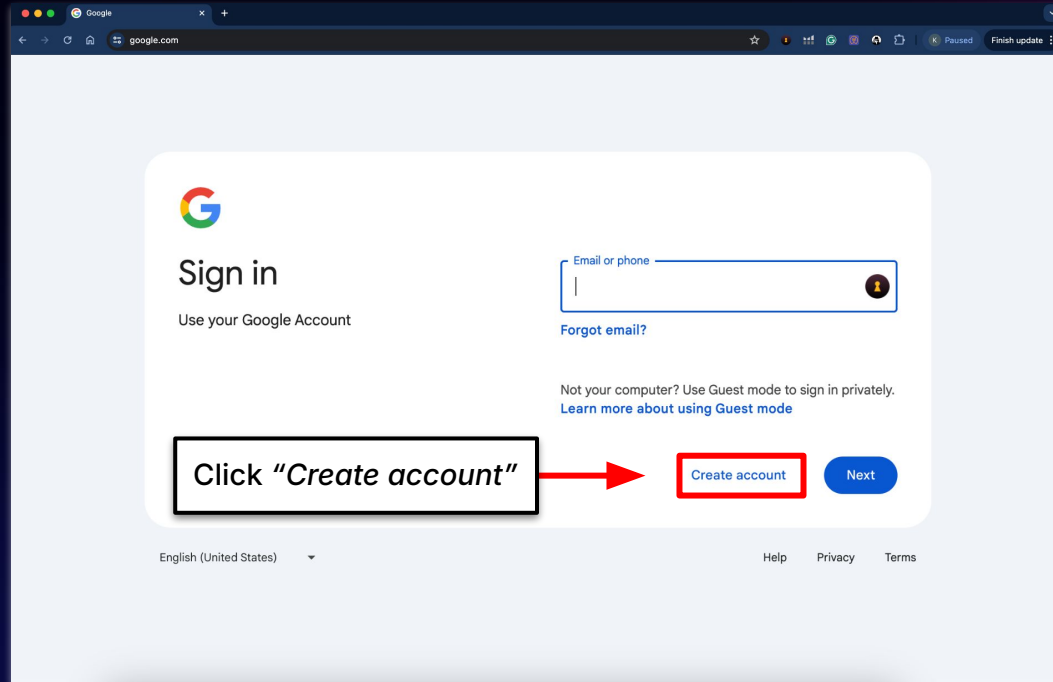
**LET'S BEGIN!**

# Creating a Google Account

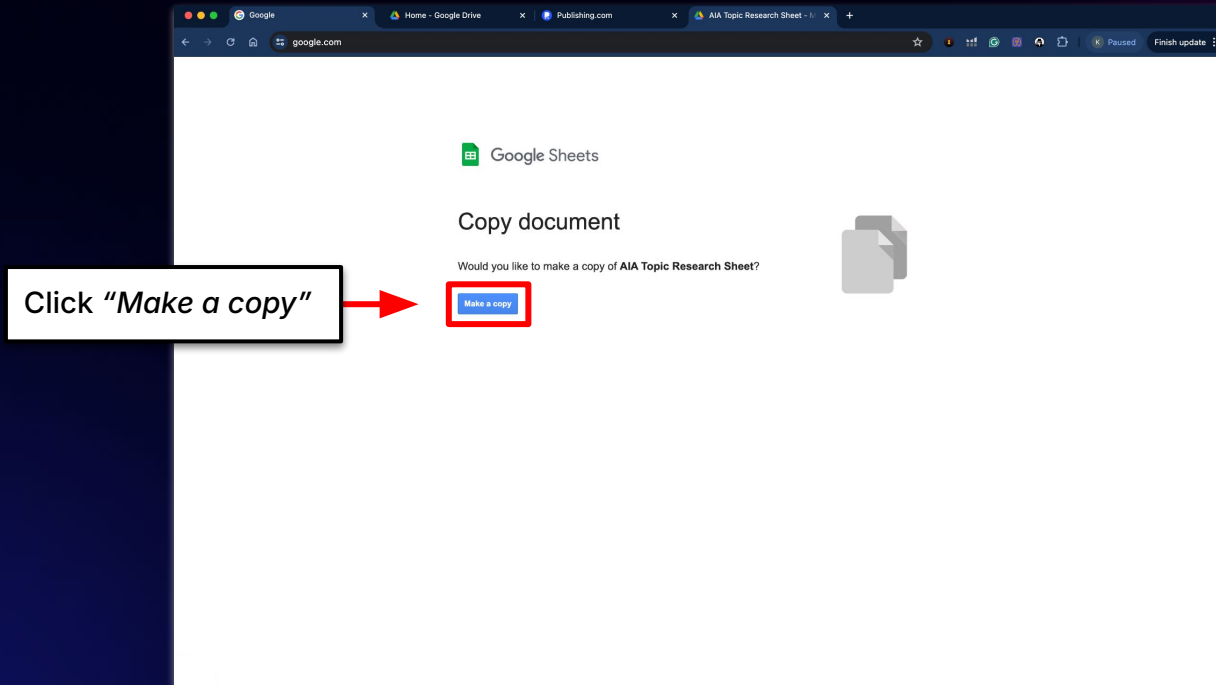


Go to google.com  
and click "Sign In"

# Creating a Google Account



# Using Your Google Drive



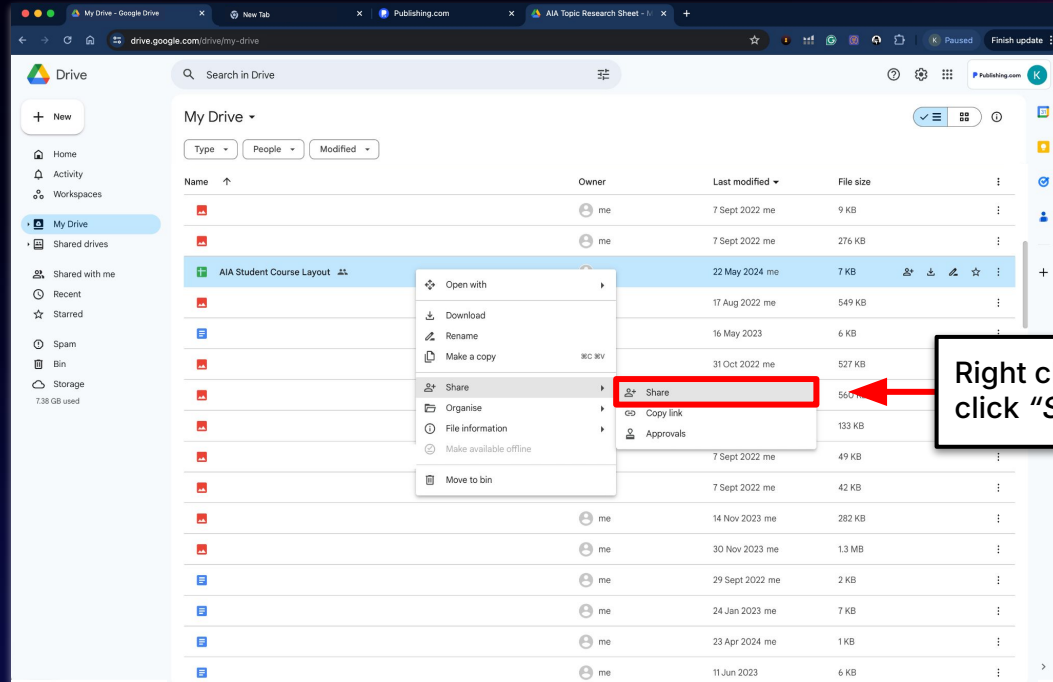
# Using Your Google Drive

The screenshot shows the Google Drive web interface. In the left-hand navigation sidebar, the 'My Drive' option is highlighted with a red rectangular box. A red arrow points from this box to a callout box that says 'You can locate it in your Drive'. The main content area displays a list of files and folders under the heading 'My Drive'. The list has columns for Name, Owner, Last modified, and File size. The files listed include various documents and spreadsheets with their respective sizes and modification dates.

Name	Owner	Last modified	File size
[Icon]	me	4 Mar 2023	224 KB
[Icon]	me	4 Mar 2023	213 KB
[Icon]	me	11 Jan 2024	1 KB
[Icon]	me	12 Nov 2023	1.34 GB
[Icon]	me	31 Aug 2022	2 KB
[Icon]	me	11 Jan 2024	152 KB
[Icon]	me	21 Feb 2024	1.3 MB
[Icon]	me	27 Feb 2024	139 KB
[Icon]	me	27 Feb 2024	37 KB
[Icon]	me	8 Feb 2024	32.9 MB
[Icon]	me	10 Sept 2023	1.66 GB
[Icon]	me	7 Jan 2024	5 KB
[Icon]	me	30 Jul 2023	7 KB
[Icon]	me	4 Oct 2022	525 KB
[Icon]	me	7 Sept 2022	347 KB
[Icon]	me	7 Sept 2022	9 KB



# Sharing a File or Folder



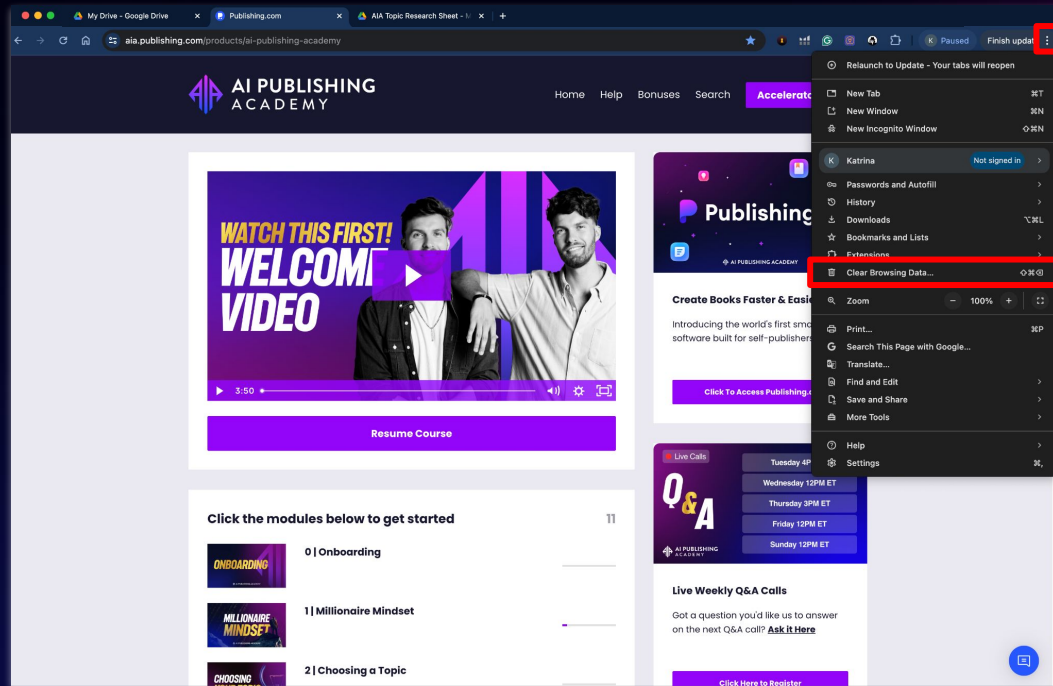
Right click on the file and click "Share"

# Sharing a File or Folder

The screenshot shows the Google Drive interface with a 'Share' dialog box open. The dialog box has three sections: 'Add people, groups and calendar events', 'People with access', and 'General access'. In the 'General access' section, the dropdown menu is set to 'Anyone with the link' and the role is set to 'Viewer'. A red box highlights this section, and a red arrow points from a callout box to it. The callout box contains the text: 'Change the "General access" to "Anyone with the link"'. The background shows a list of files in 'My Drive' with columns for Name, Owner, Last modified, and File size.

Name	Owner	Last modified	File size
Sept 2022 me		Sept 2022 me	9 KB
Sept 2022 me		Sept 2022 me	276 KB
May 2024 me		May 2024 me	7 KB
Aug 2022 me		Aug 2022 me	549 KB
May 2023		May 2023	6 KB
Oct 2022 me		Oct 2022 me	
Sept 2022 me		Sept 2022 me	
Sept 2022 me		Sept 2022 me	
Nov 2023 me		Nov 2023 me	282 KB
30 Nov 2023 me		30 Nov 2023 me	1.3 MB
29 Sept 2022 me		29 Sept 2022 me	2 KB
24 Jan 2023 me		24 Jan 2023 me	7 KB
23 Apr 2024 me		23 Apr 2024 me	1 KB
11 Jun 2023		11 Jun 2023	6 KB

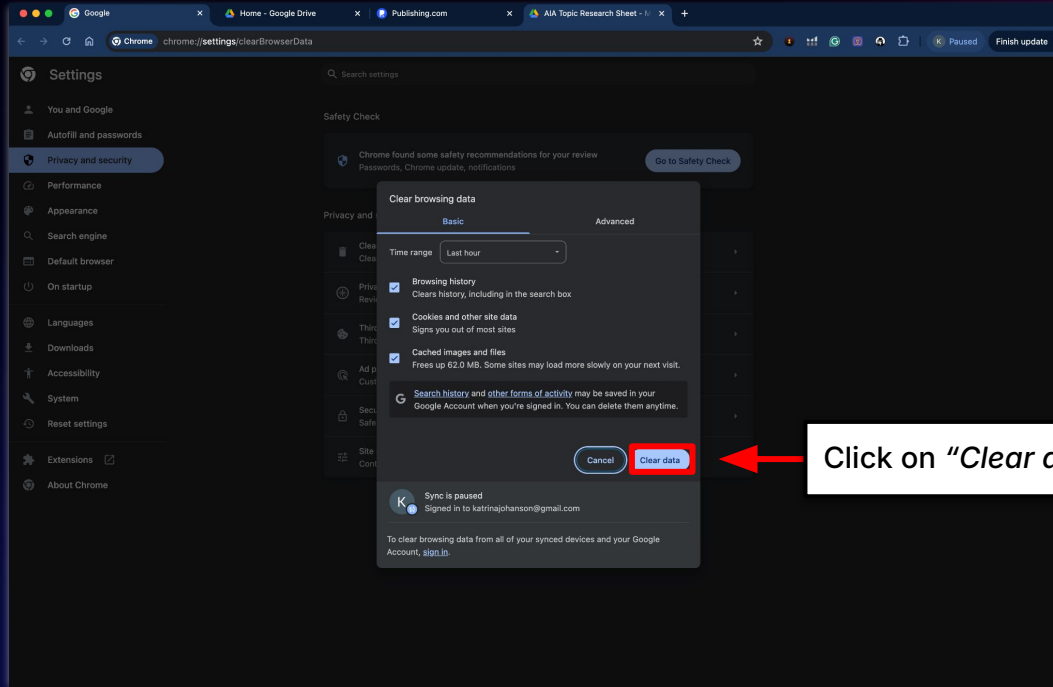
# Clearing Your Cache



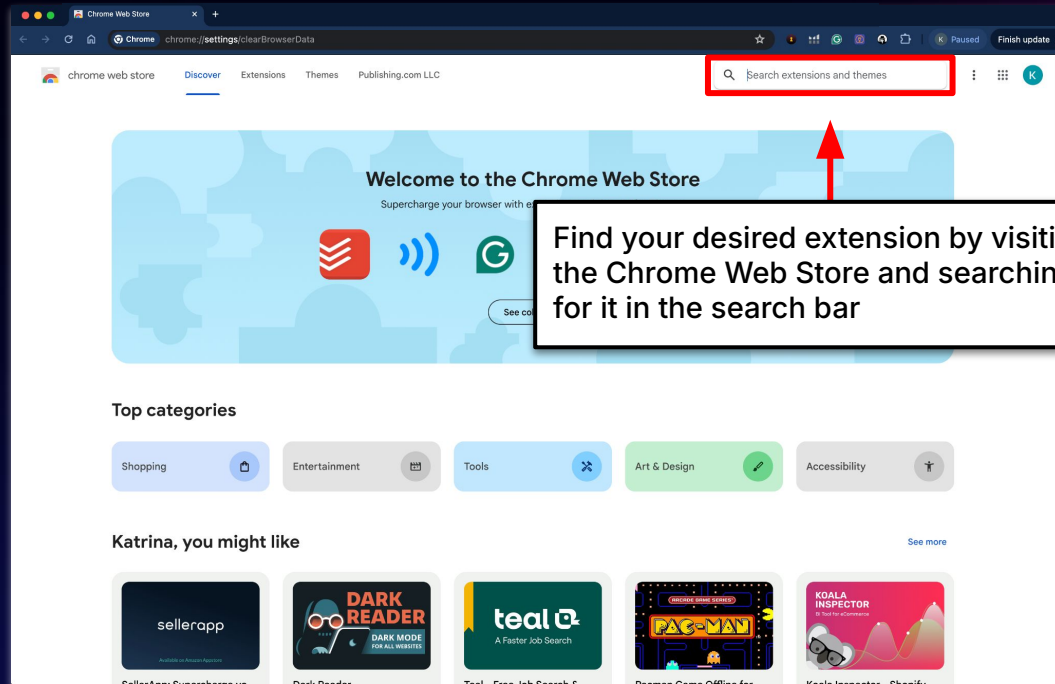
1. Click on the three dots

2. Click on "Clear Browsing Data"

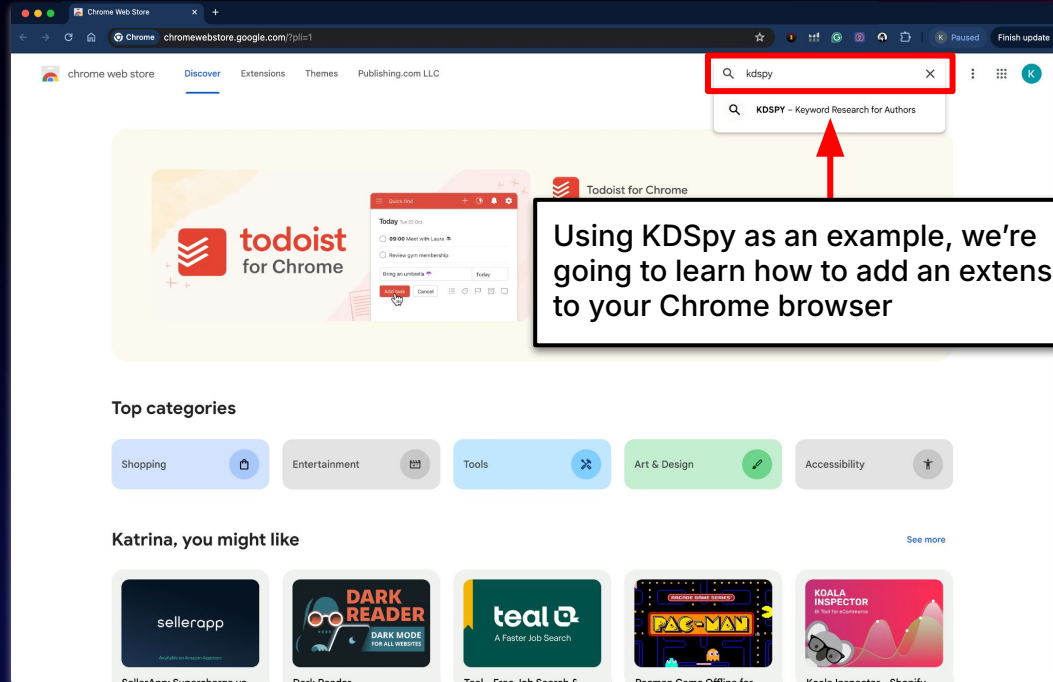
# Clearing Your Cache



# Adding Extensions To Chrome



# Adding Extensions To Chrome



# Adding Extensions To Chrome

chrome web store Discover Extensions Themes Publishing.com LLC

chrome web store

## KDSPY – Keyword Research for Authors

www.publishingaltitude.com 3.8 ★ (26 ratings)

Extension Workflow and planning 70,000 users

**Add to Chrome**

Click on "Add to Chrome"

**KDSPY**

Best Sellers in Health, Fitness & Dieting

Rank	Book Title	Author	Price	Est. Mkt. Sales
1	1	1	1	1
2	2	2	2	2
3	3	3	3	3
4	4	4	4	4
5	5	5	5	5
6	6	6	6	6
7	7	7	7	7
8	8	8	8	8
9	9	9	9	9
10	10	10	10	10
11	11	11	11	11
12	12	12	12	12
13	13	13	13	13
14	14	14	14	14
15	15	15	15	15
16	16	16	16	16
17	17	17	17	17
18	18	18	18	18
19	19	19	19	19
20	20	20	20	20

Overview

KDSPY is a time-saving book research companion that every author – fiction or non-fiction – should have in their toolbox.

Allowing you to research your competitors, track competitor sales, find lucrative niche markets, high-performing categories, profitable keywords, and compelling title ideas – all while you're browsing Amazon.

# Adding Extensions To Chrome

The screenshot displays the Chrome Web Store page for the KDSPY extension. The page header includes the Chrome Web Store logo, navigation links (Discover, Extensions, Themes, Publishing.com LLC), and a search bar. The extension's name is "KDSPY – Keyword Research for Authors" by Publishing.com LLC, with a 3.8-star rating from 26 reviews. A blue "Add to Chrome" button is visible in the top right. A pop-up window is centered on the page, asking "Add 'KDSPY – Keyword Research for Authors'?" and listing permissions: "Read and change your data on all amazon.com sites, all google.com sites, and all publishingaltitude.com sites". The "Add extension" button in the pop-up is highlighted with a red box, and a red arrow points from a text box to it. Below the pop-up, there are several small preview thumbnails of the extension's interface.

chrome web store Discover Extensions Themes Publishing.com LLC Search extensions and themes

KDSPY – Keyword Research for Authors Add to Chrome

www.publishingaltitude.com 3.8 ★ (26 ratings)

Extension Workflow and planning 70,000 users

Add "KDSPY – Keyword Research for Authors"?

It can:

Read and change your data on all amazon.com sites, all google.com sites, and all publishingaltitude.com sites

Cancel Add extension

Click "Add extension" on pop-up

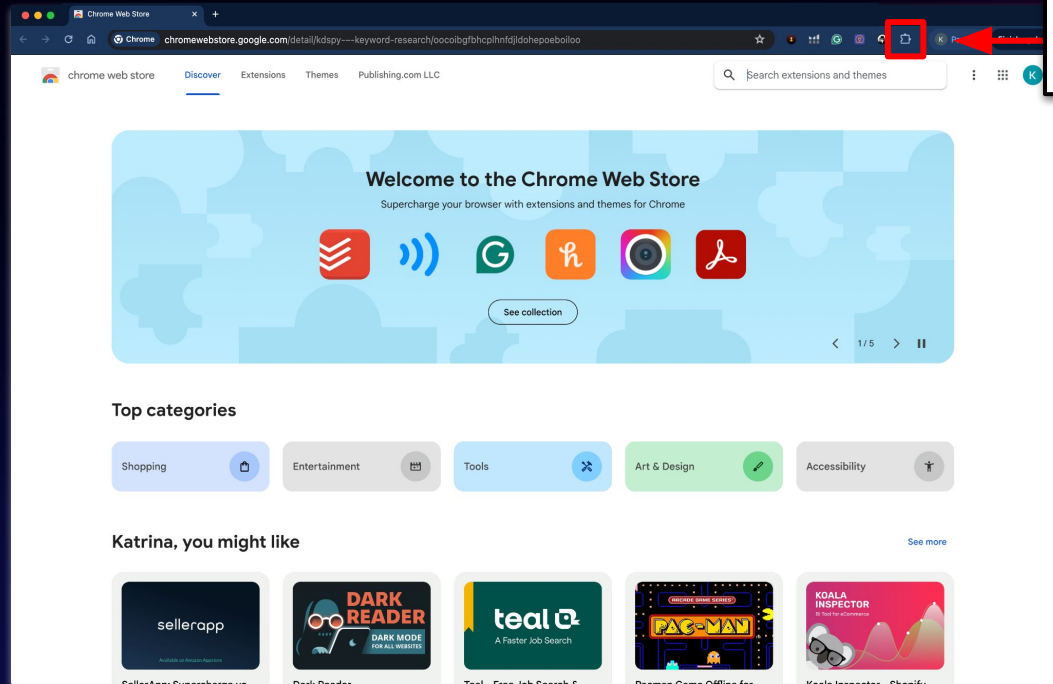
Overview

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Allowing you to research your competitors, track competitor sales, find lucrative niche markets, high-performing categories, profitable keywords, and compelling title ideas – all while you're browsing Amazon.

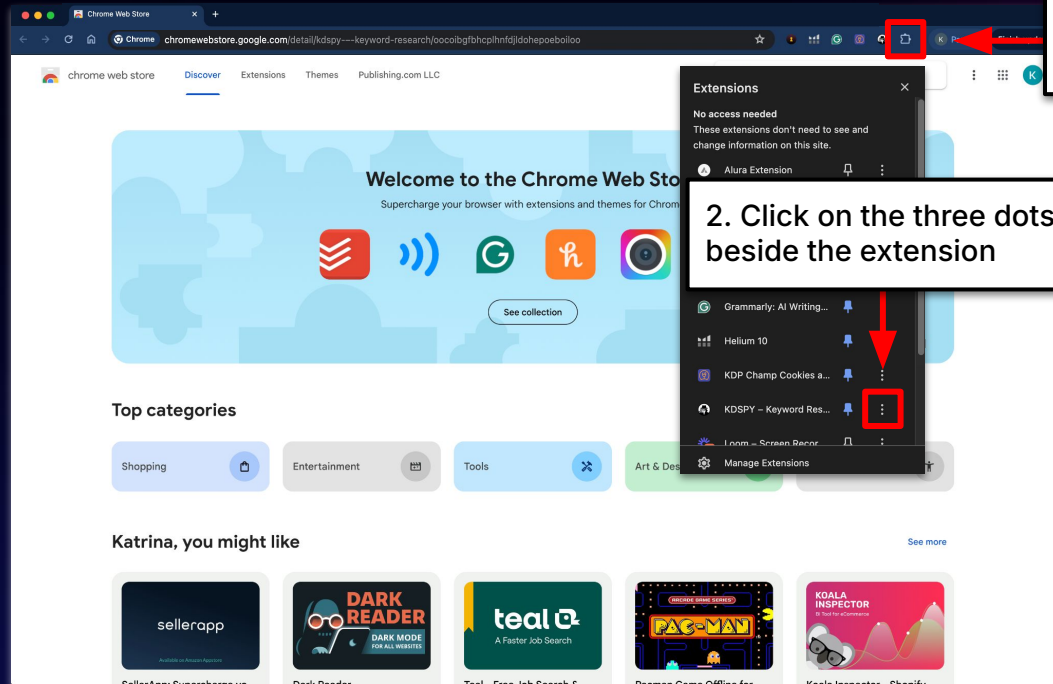


# Finding Extensions in Chrome



1. Click on the puzzle piece (extensions)

# Finding Extensions in Chrome



1. Click on the puzzle piece (extensions)

2. Click on the three dots beside the extension

# Finding Extensions in Chrome

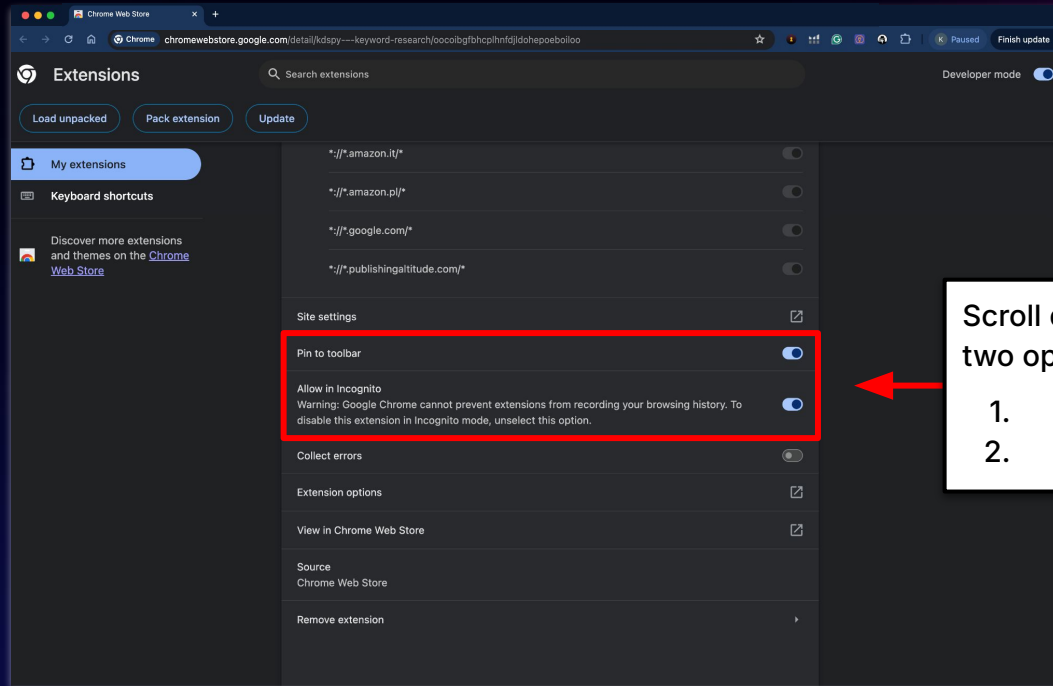
The image shows a Chrome browser window displaying the Chrome Web Store. The address bar shows the URL `chrome://webstore/detail/kdspy-keyword-research/oooclogfbhpcplhmfjddohapoaballoo`. The page content includes a welcome message, a 'See collection' button, and various category buttons like 'Shopping', 'Entertainment', 'Tools', and 'Art & Design'. A list of recommended extensions is visible, including 'sellerapp', 'KDPSPY - Keyword Research for Authors', and 'KOALA INSPECTOR'. Three callout boxes provide instructions: 1. Click on the puzzle piece icon in the top right corner of the browser. 2. Click on the three dots menu icon next to the 'KDPSPY - Keyword Research for Authors' extension. 3. Click on the 'Manage Extension' option in the dropdown menu that appears.

1. Click on the puzzle piece (extensions)

2. Click on the three dots beside the extension

3. Click on "Manage Extension"

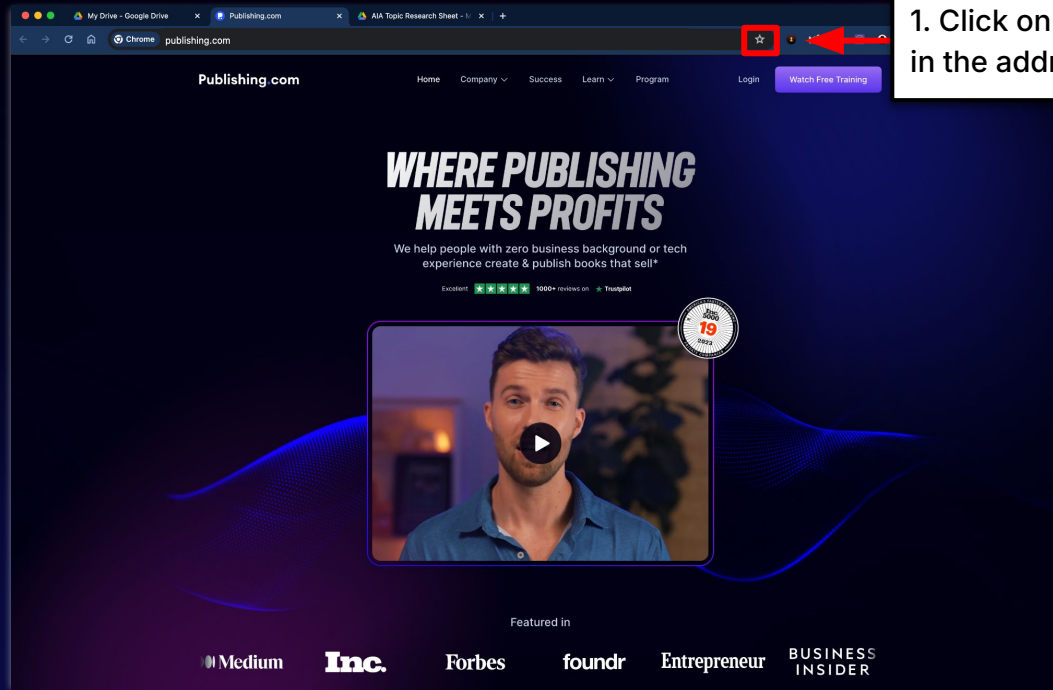
# Finding Extensions in Chrome



Scroll down to find these two options:

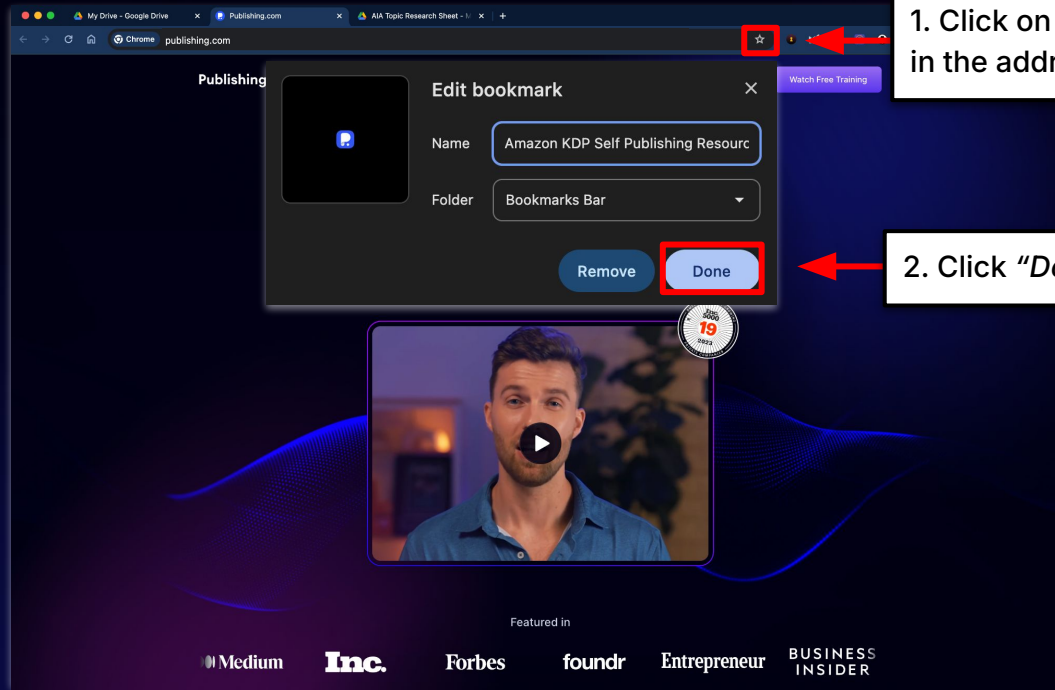
1. Pin to toolbar
2. Allow in Incognito

# Bookmarking



1. Click on the star in the address bar

# Bookmarking



1. Click on the star in the address bar

2. Click "Done"

# Donna

What section course to you reference selling on barnes and noble? What is that site? It is a website that you login and it will upload your book to other book sites....i believe---- not just amazon.

"

# Toby

I am in the pre-launch stage of my first book. I have been going through the Facebook review process, and I have one person who reached out to me who would like a paperback copy of my book. They have agreed to give me a photo review in exchange. What is the best way to get them a free copy of my paperback? I understand that I will be paying for it, but I was not sure if I needed to order it and have it shipped to me and then ship it to them myself or if there was a better option. Thanks



# Laura

I am having difficulty with Login to Publishiing.AI for topic research as mentioned in Module 2. Has anyone else had trouble? Also, Mod 2 lesson 3 says to be sure DSquick view is working, how do I do that? What should I be looking for? KDspy worked automatically when clicked on. No problem there, but DS has a toggle down box of things to check. Confused. Thanks for being here.

# Laurette

My question is this... 1. I have finished edited my manuscript- lots added and lots deleted. I'm ready to do my description I guess? But it can't be on here because it's the original manuscript this system printed for me??? So do you recommend GPT chat for this? #2. The references are out of order.... not all are correctly placed as the chapters don't define the list. Is it necessary re-order the references to avoid the plagiarism checks? (All checks are done but out of order somewhat). Another question on that - as I went through the Plagiarism checks some weird books came up that have nothing to do with my topic and all of the plagiarism checks were between 5 and 8 words. Not even a sentence. So comment on that please. Thank you for your time!

# R. Wayne

"Hi. I am considering writing a music book featuring the work of famous artists. I know their music is copyrighted, so we'd need to get permission and pay royalties. If you've navigated this process, I'd love your advice!

1. Is it practical?
2. Should we consult a music attorney to avoid legal issues?

Any insights or suggestions are much appreciated.

3. If we make a song book, how do we make an audio book on this subject?
4. Can we do a spiral book instead of a paperback? Is this cost effective?

Thank you very much.

# Martha D.

How to read reviews given for my audiobook?

"How long does a recipient have to redeem free promo code? If there is an expiration date on codes, how do I re-activate the, or can I?"

Can un-redeemed promo codes be re-used & given to someone else?

How does a customer with a free promo code get back into the page in audible to leave review, after they have read the book over a week ago?

# Richard

"I think I've got a book title that others will want to read. ""Quantum Physics, knowing why""

Can Possibility make it so?

Come unfold the right map for understanding quantum properties.

# Patrick

Hi coaches,

Can you please demonstrate how to create your amazon review link that will work in all the marketplaces. I have tried from the UK but it is not permitting me to create using the US market which is our big marketplace. I want to create it in order to make my QR code as well. In the course it says use your paperback to create it. Please any help.

Thanks

# Garth

Hi Coaches. I have been going to google.com to access my Gmail and Google docs and search the internet. I have recently been getting pop-up windows asking me to change my browser to Chrome. What is the difference between Google and Chrome? Which should I be using? Thank you

# Francis Karl Gurtlinger

I am currently formatting my book on Atticus and ran into an issue. The book is on one of the Japanese writing systems. On Atticus, the iPad, iPhone, and e-book versions are compatible with the Kanji (Chinese characters), Hiragana, and Katakana. In the print version, which is the most important version, the Kanji, Hiragana, and Katakana characters look like boxes and question marks and are incompatible with Atticus. Are there any formatting programs out there that are compatible with Japanese characters, and would the Publishing service's formatting be the solution?



# Georgia

"Hi Coaches - I'm sorry for asking about something that is probably in the modules, but I'm drowning in modules at the moment trying to get all the finishing touches over the line before sending it off to formatting and want to put a specific image involving anatomy into it. Where would you go to get this? Fiverr? Or should I just subscribe to a royalty free website?

Also, I'm designing my cover, I really do think I have what it takes to pull it off the link is below if you have time to critique- I have the ebook cover designed in canva at least, but if I were to outsource for the paperback and audiobook, Canva doesn't seem to offer the formats that are mentioned in the modules. How do i get the right file type for this to send to a designer to get the other covers created from Canva?.. so overwhelmed today...

<https://docs.google.com/document/d/1Mk6oqqQr54tD3-hijvzHLUv9eVPM7j2M6jxqslpsefg/edit>

Thanks guys!!"

# Nora

How do we fine-tune the outline written by AIA? Since there is no tool to add suggestions, is it maybe useful to turn to Chat GPT? The publishing AI can't possibly figure out our knowledge base, so it is giving a very generic outline. Any suggestions how we can make it more customized?

I'm having a lot of problems submitting my 7DPC book in paperback/print. Everything is fine, only the pages are less than required. How do we remedy that. It's simply not worth to put extra pages in with redundant content. Note: my book is over 8000 words, and still not 72 pages.

# Irene

What do you do when your website repeatedly does not recognize your password even when you reset it with him over and over again, even when you wait a day or two to give the reset time? And when there's no phone number to contact them?