AI PUBLISHING ACADEMY

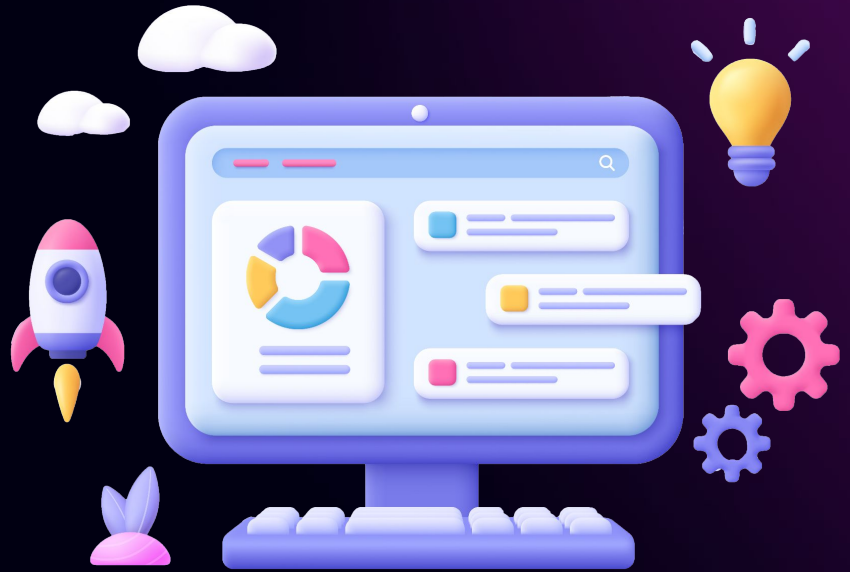
Tech Talk on Fridays

2024

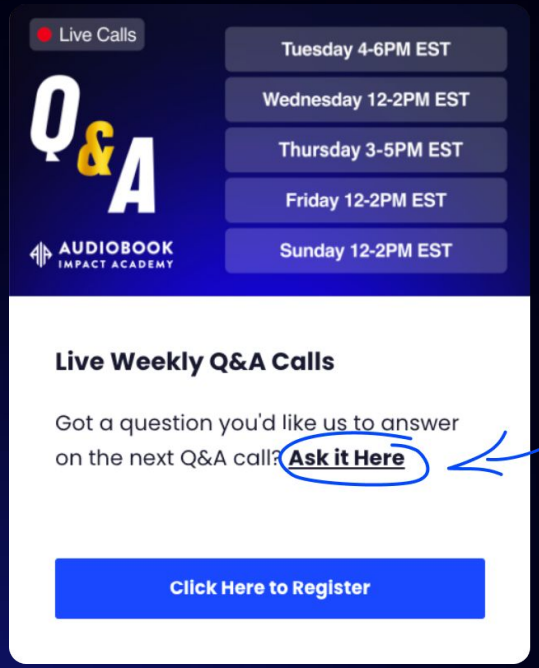
Common Tech Skills

First, we will prioritise the most important skills to be able to smoothly navigate the course

Average length: **30-45 mins.**



Q&A TIME



Second, we will go through all questions submitted prior to today's call through the form in the AIA dashboard (Top 20).

Average length: **30-45 mins.**

SPECIAL SEGMENTS

- Password Management
- How to Use Loom
- Using System Preferences
- Quiz
- Something else

Got a good idea for a segment?
Let us know!

OPEN Q&A

Submit your questions live on the call in the Zoom Q&A field. We will pick the best questions to answer!

There are many students on this call, all at different points in their publishing journey. We receive many questions and do our best to choose the ones that are applicable and helpful to the majority of attendees on this call.

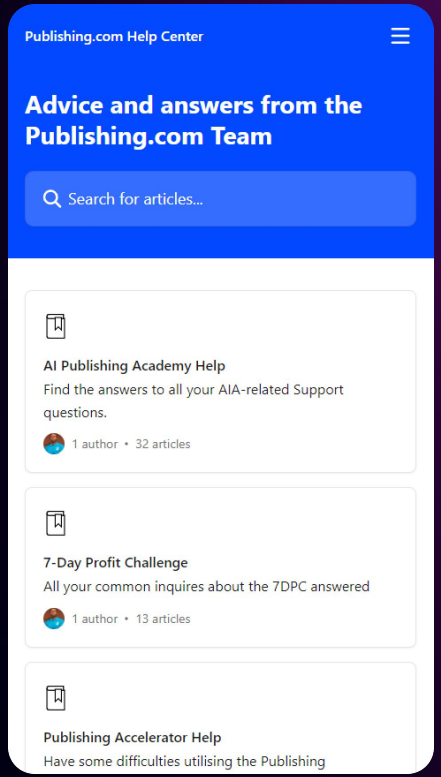
We would rather spend more time going deep into a good question rather than rushing from one question to the next. Therefore, we will pick and choose the best questions.

F.A.Q.

Visit our Help Center at help.publishing.com

- Account related (resetting password, Facebook group, etc.)
- KDSpy, Incognito, Chrome etc.
- 7 Day Publishing Challenge
- Pen names

In the Help Center, you will find clear answers (with videos) to all of these questions, so we will likely skip all questions related to these topics.



PUBLISHING.AI NOW OPEN TO EVERYONE

What Can Publishing.ai Offer You?

Access the platform and enjoy features like:

- Book topic ideas
- Customer research
- Book outlines
- Book descriptions

...and even generating a 30,000-word manuscript

Check your email inbox for more info or contact support

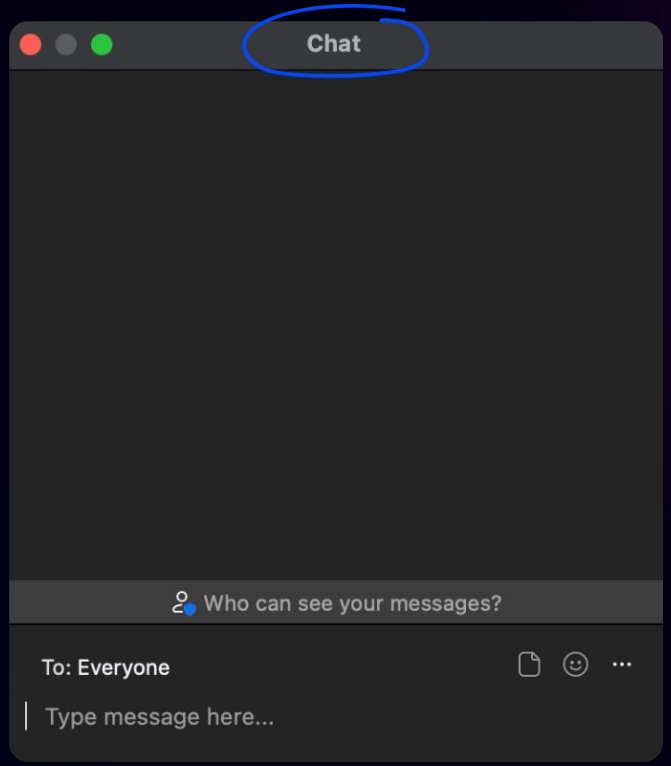
PS MONTHLY DISCOUNT

AIA students on Q&A calls get monthly discount codes from Publishing Services for various packages. New codes shared monthly which are **active all month.**

APLUS10

Students get **10%** off A+ Content Package!

Change your chat settings to "Everyone"



Your Voice Matters!

We are obsessed with providing the best experience possible, and your feedback is everything to us

Please fill out our short survey so that we know where we can improve

- We are interested in feedback specifically relating to Modules 2-7
- Please note that Module 1 is currently under revamp and will be updated soon

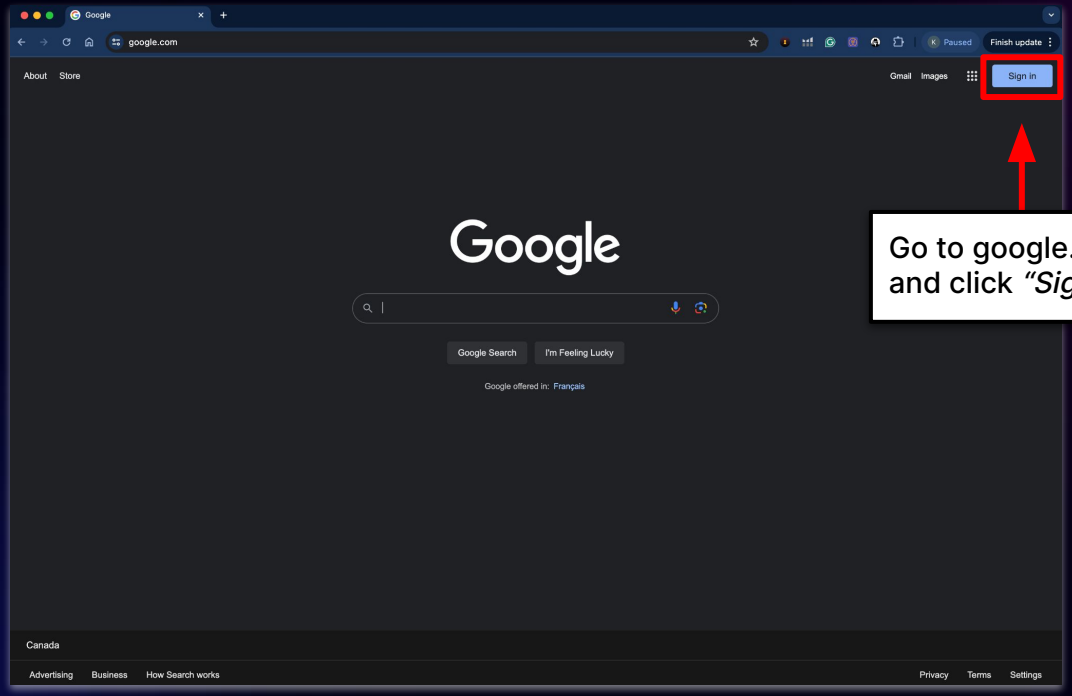
Thank you!

Tip of The Week

Don’t save your payment details on websites unless necessary.

LET'S BEGIN!

Creating a Google Account



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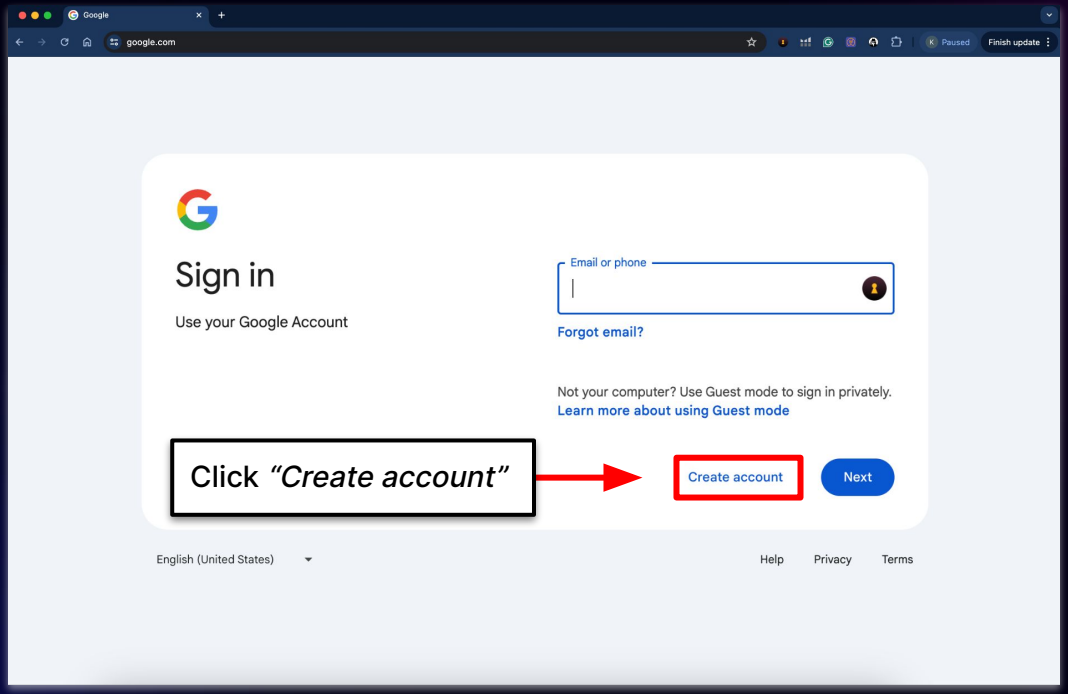
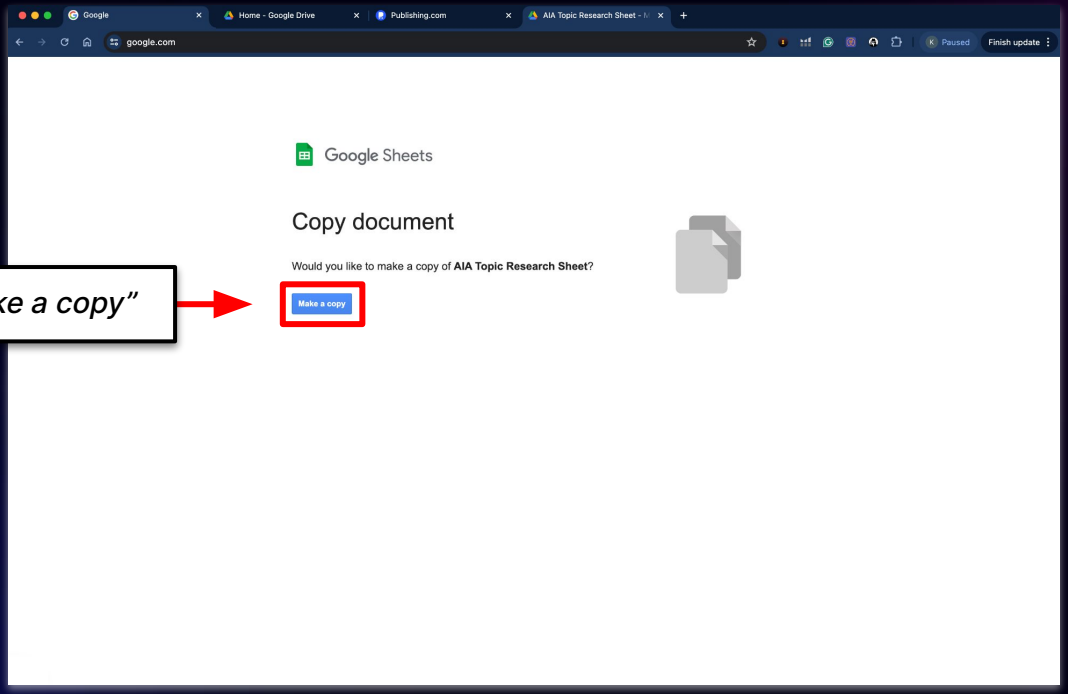
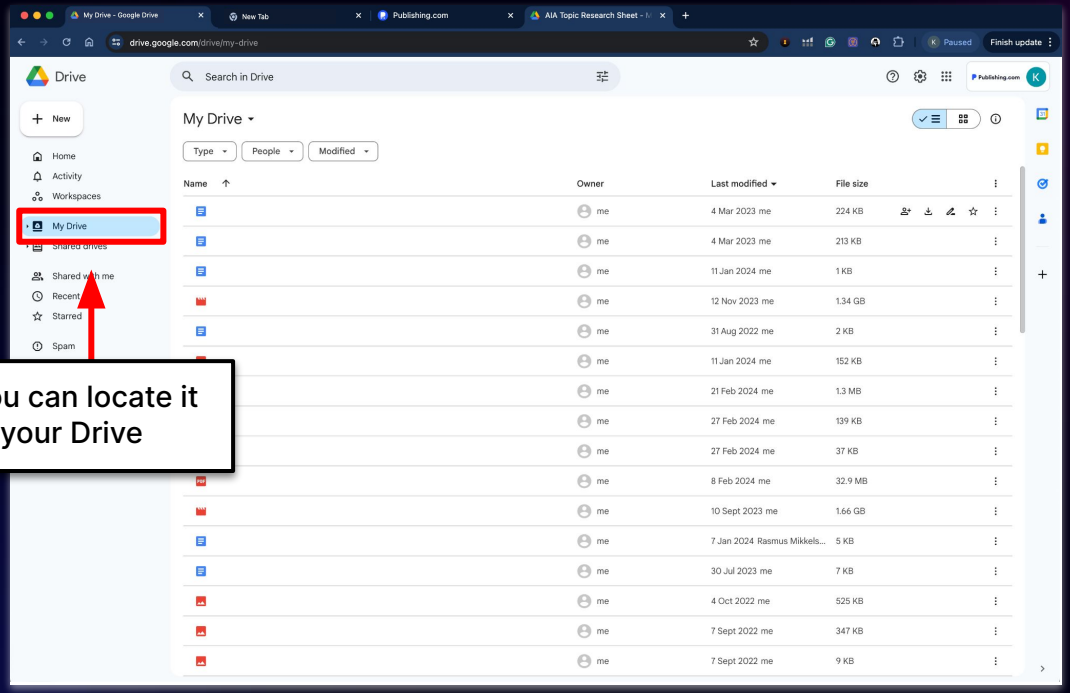


Using Your Google Drive

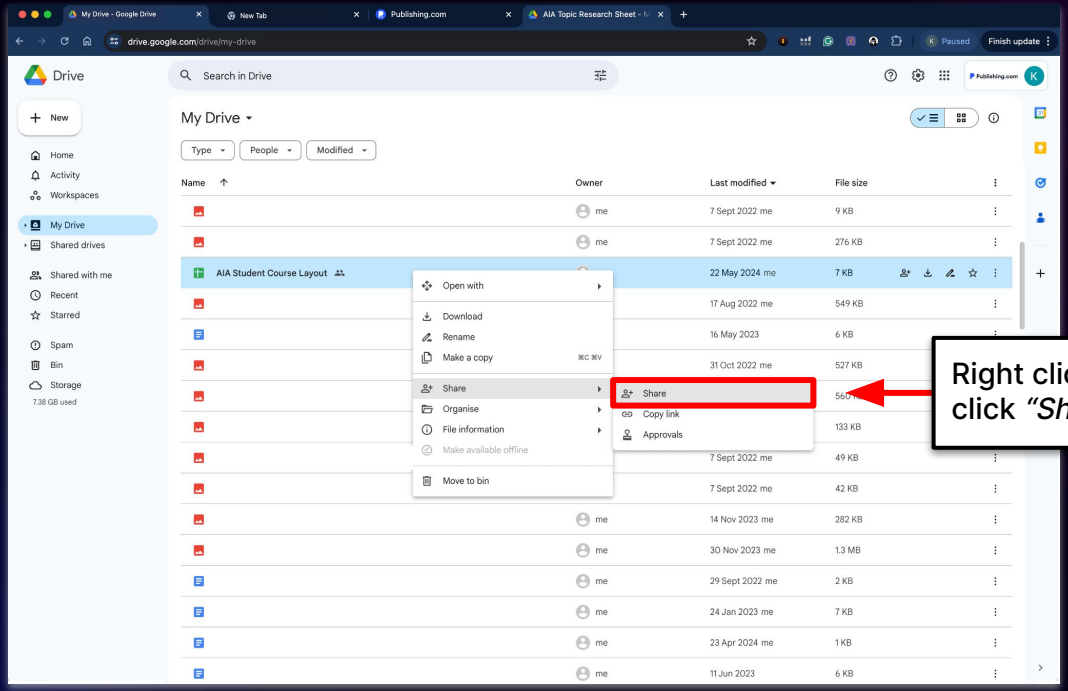


Click *"Make a copy"*

Using Your Google Drive



Sharing a File or Folder



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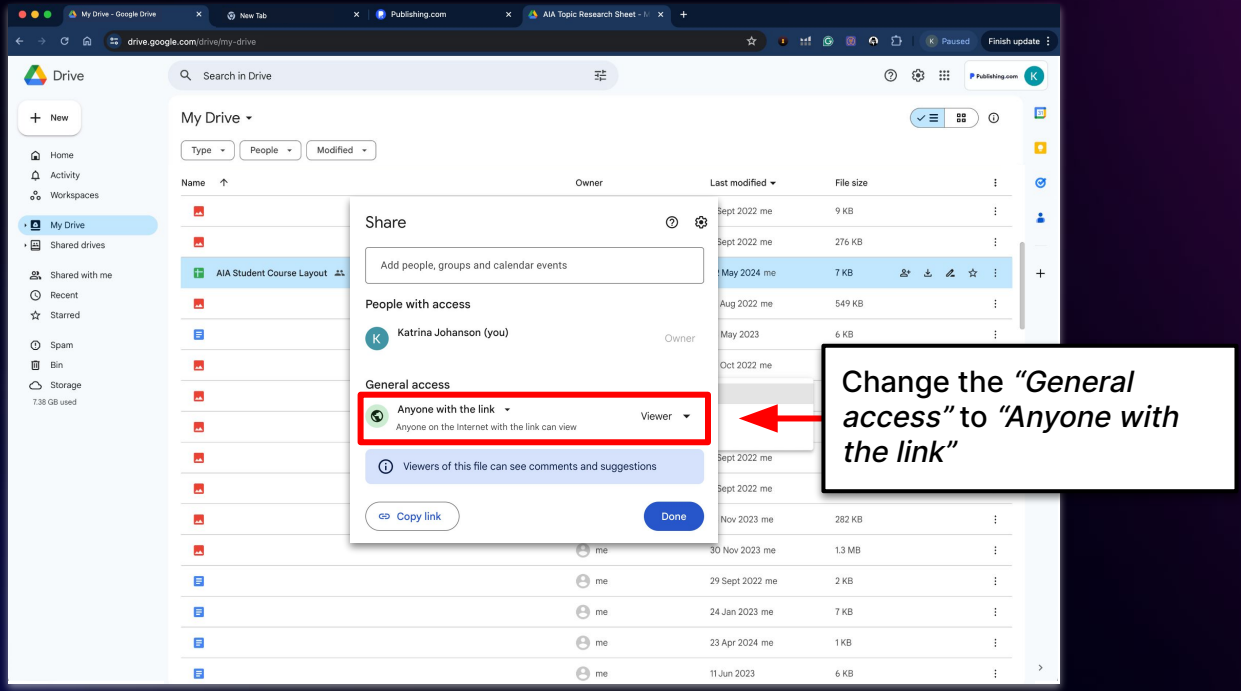
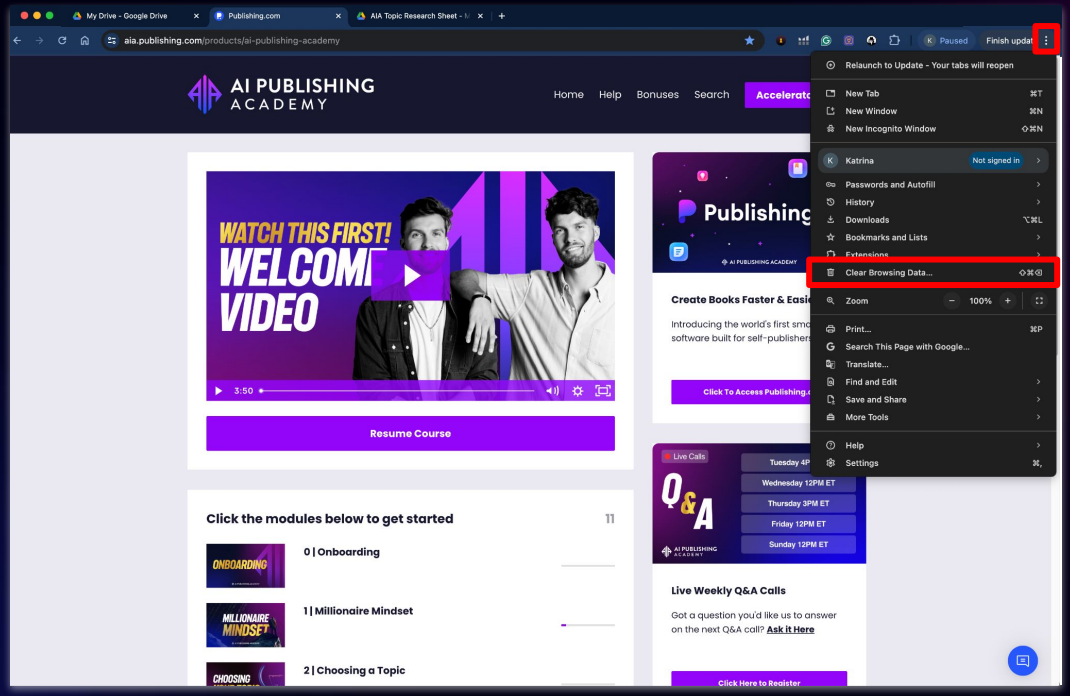


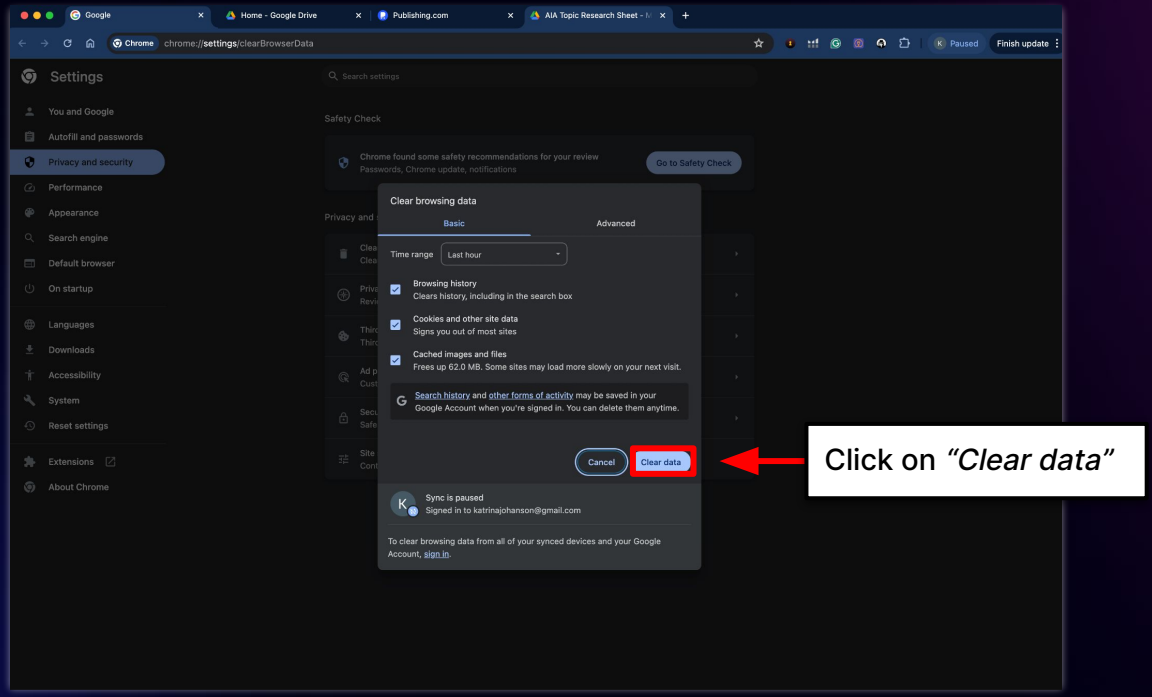
Clearing Your Cache



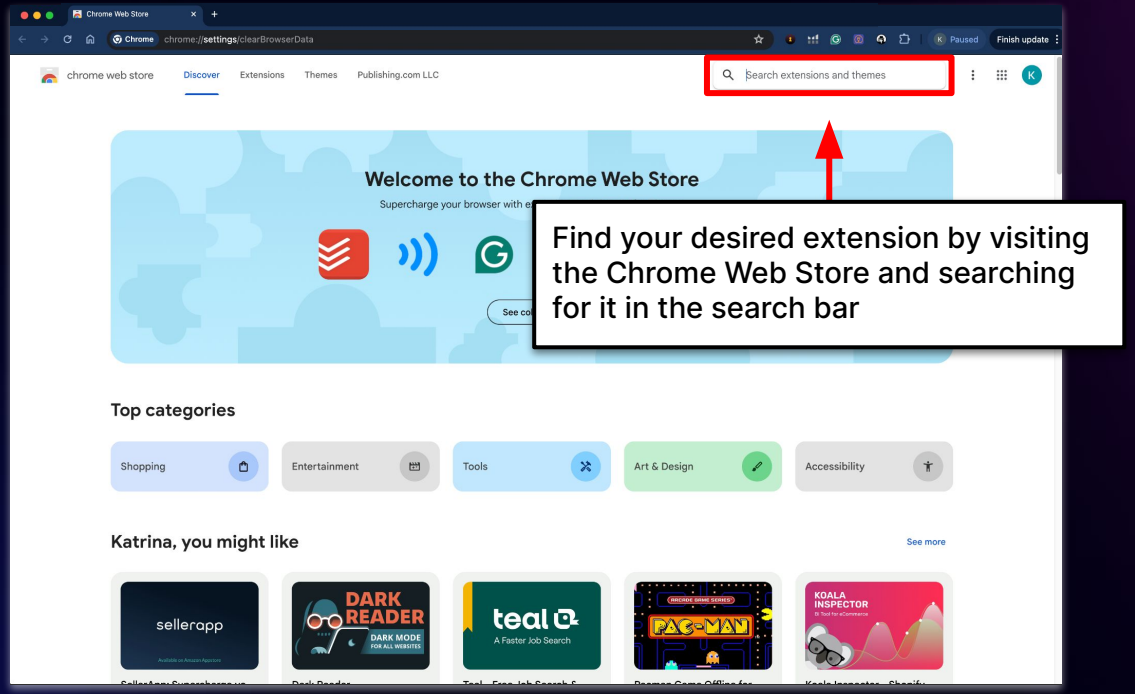
1. Click on the three dots

2. Click on *"Clear Browsing Data"*

Clearing Your Cache



Adding Extensions To Chrome



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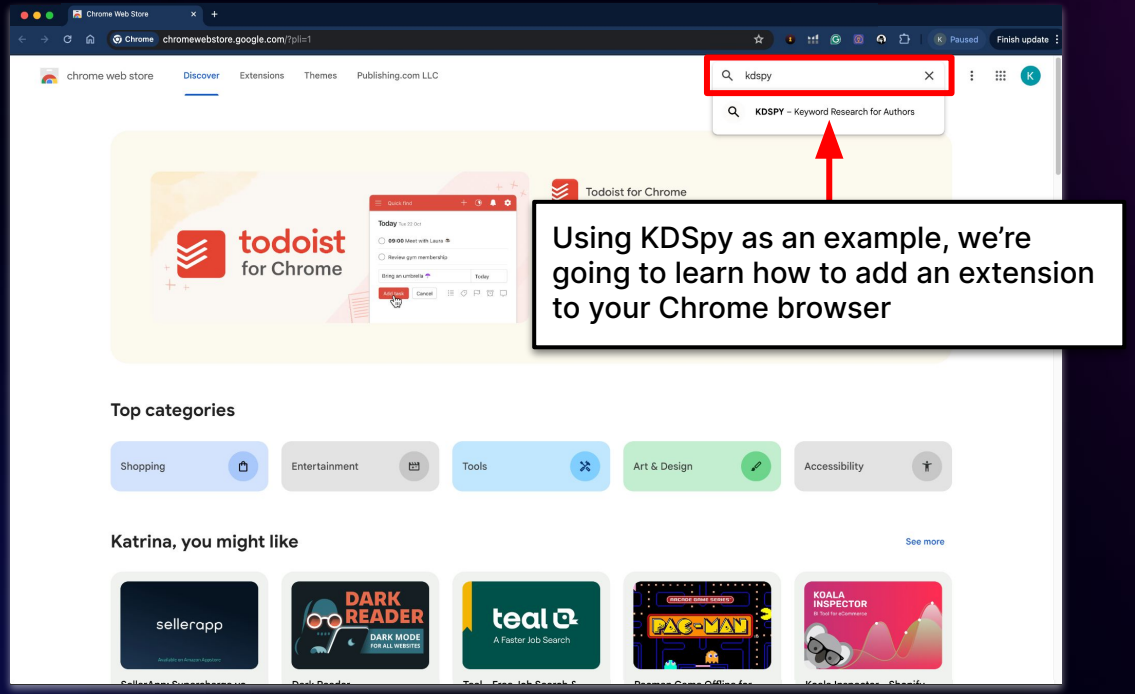

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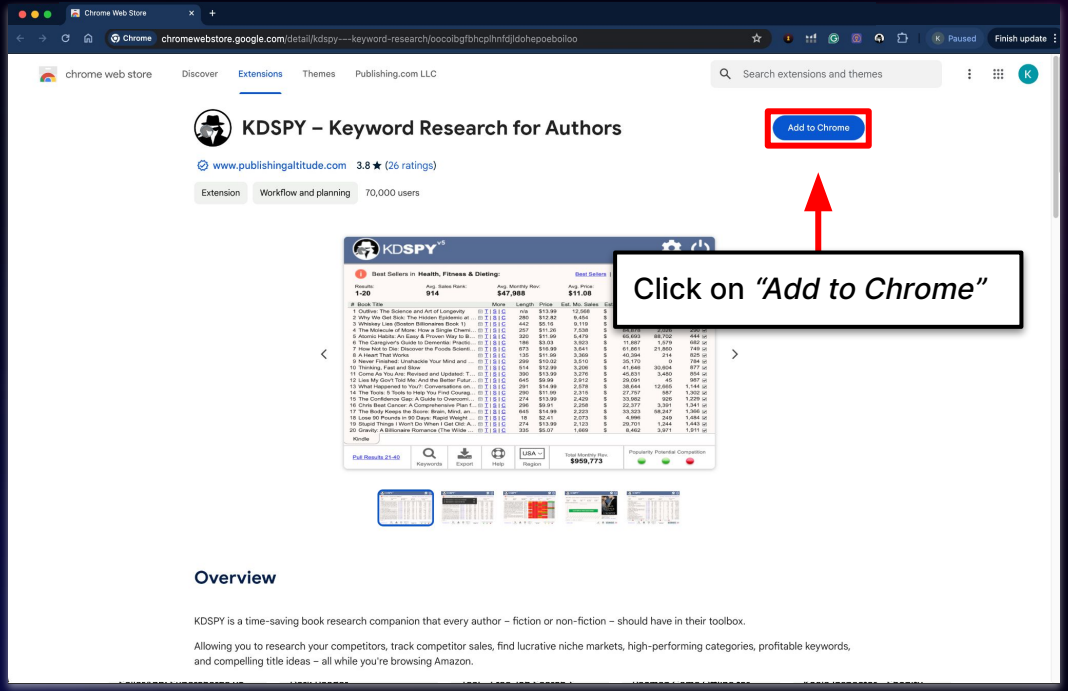

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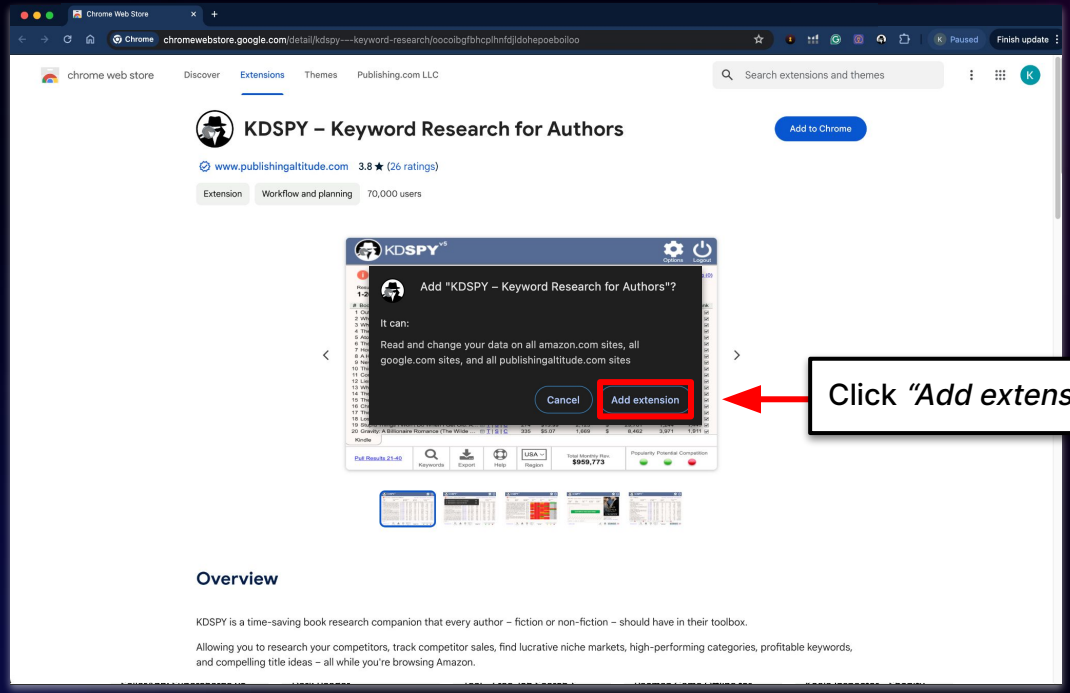
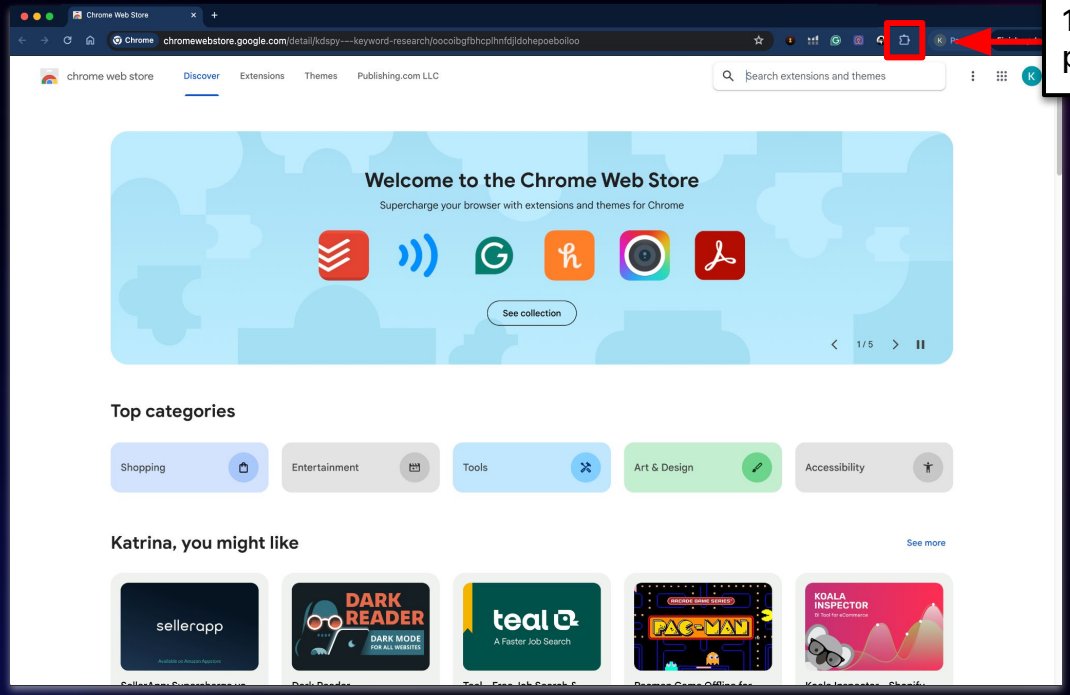
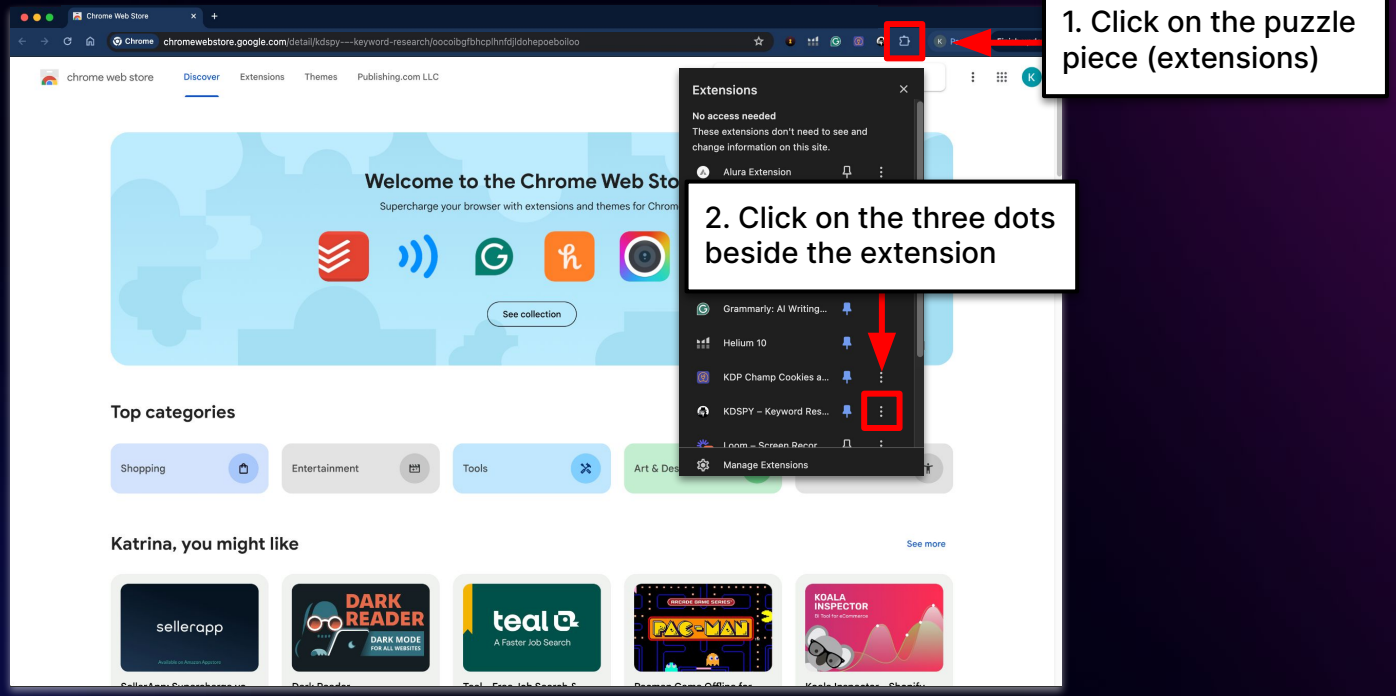


Finding Extensions in Chrome

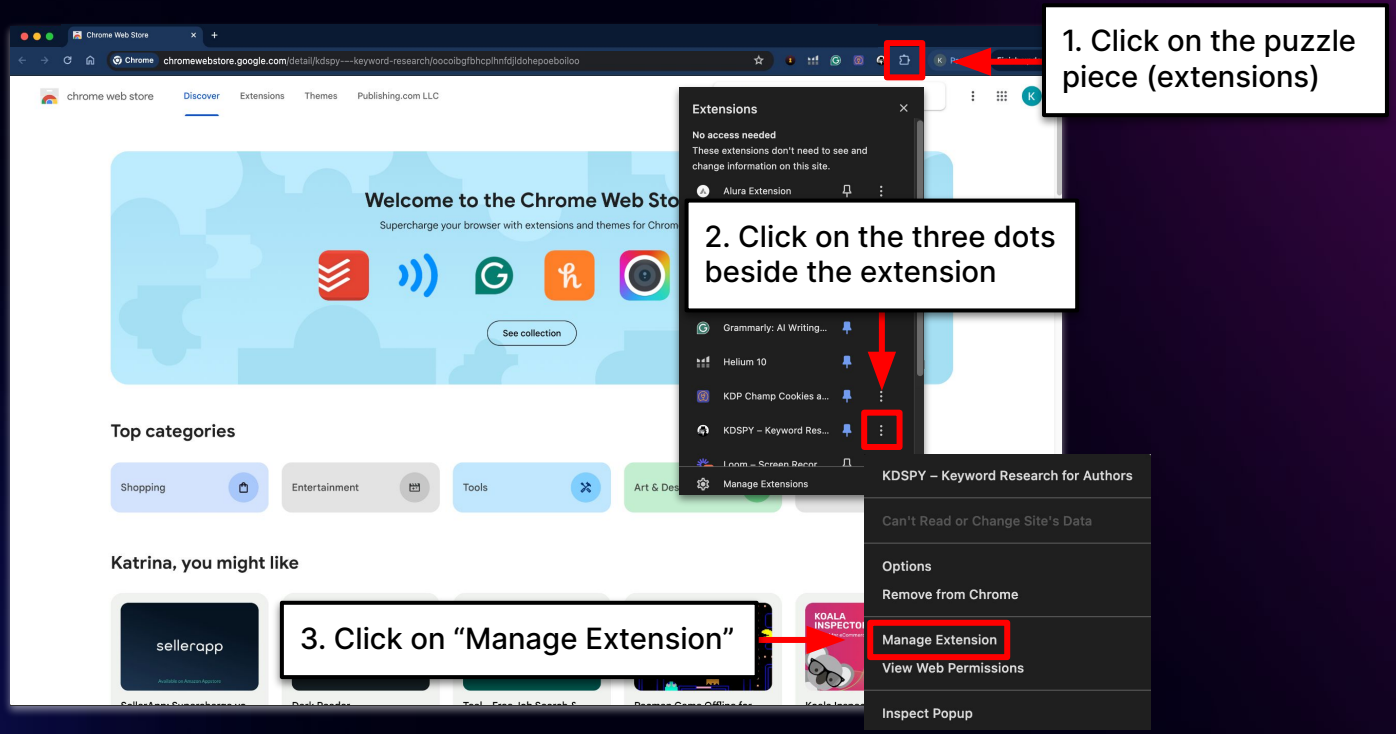


1. Click on the puzzle piece (extensions)

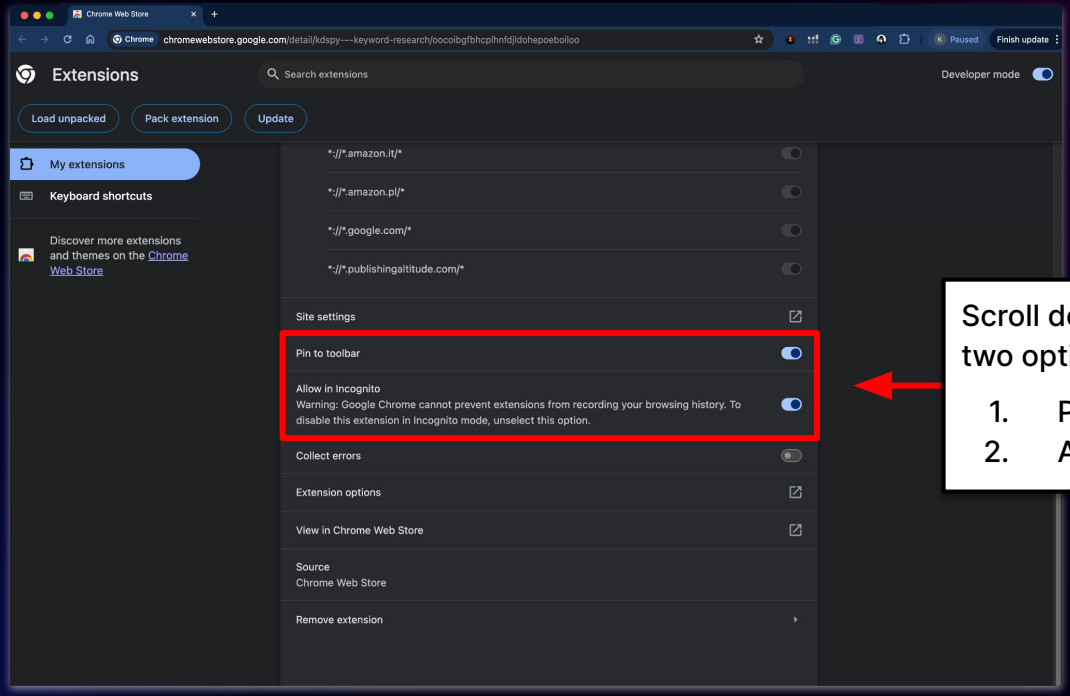
Finding Extensions in Chrome



Finding Extensions in Chrome



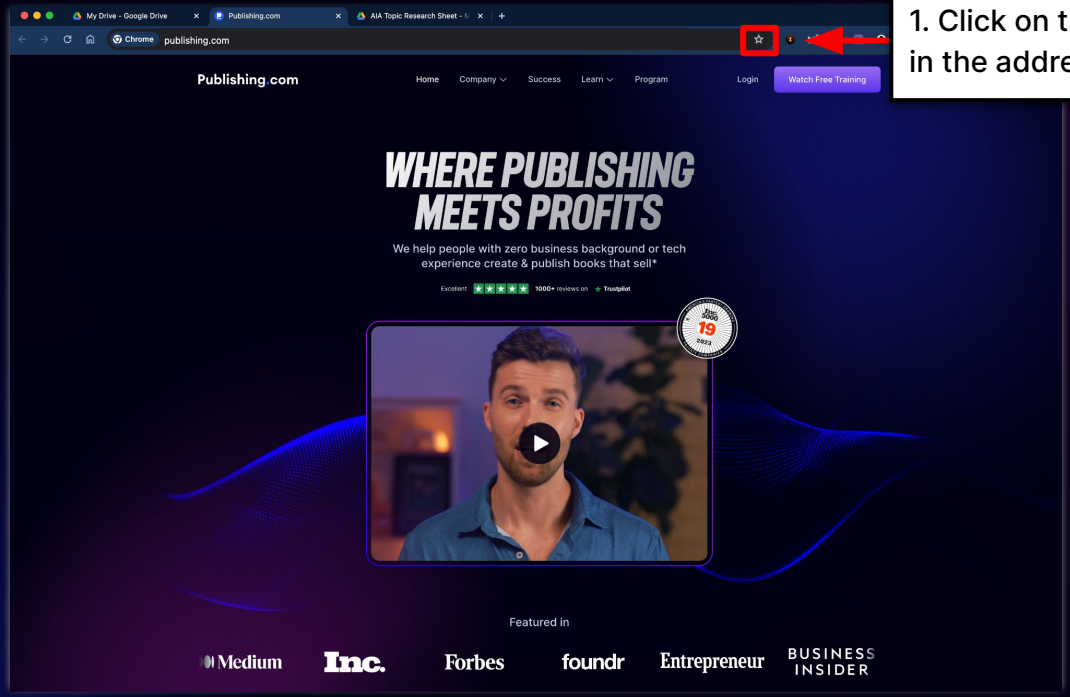
Finding Extensions in Chrome



Scroll down to find these two options:

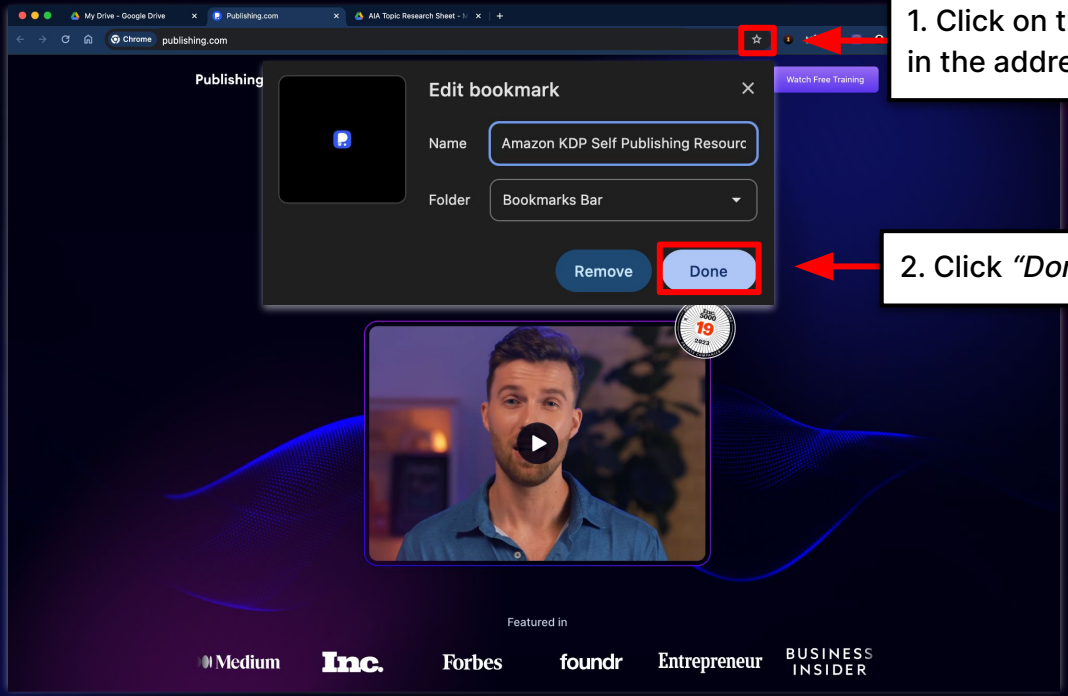
1. Pin to toolbar
2. Allow in Incognito

Bookmarking



1. Click on the star in the address bar

Bookmarking



1. Click on the star in the address bar

2. Click *"Done"*

Sophia

Title Review:

Main Title: From Gen Z to Gen AI

Subtitle Option 1: A College Student's Guide to Artificial Intelligence

Subtitle Option 2: A College Student's Guide

Grace

Do you recommend any particular service to have your book translated into Spanish?

Lyn

Can we have a small tutorial on vellum, from google docs, to kdp etc, and Atticus for PC users.

Olorun Mose'

Book title: "Mental Strategies for Successful Forex Trading: Harnessing the Power of the Mind for Consistent Profits in the Forex Market"

Amanda

On my AmazonAds dashboard there is a column that says, "top-of-search bid adjustment." I didn't see that in the example video and not sure if I should be doing something with that column.

edward pw

I made some of the changes suggested and here is my latest version of my book cover:

https://docs.google.com/document/d/16kjANVRCEwf69Ziwk1ctNsE67R3kdkOmdSNEVfWPR8g/edit?usp=sharing

Let me know what you think. I may not be able to make the live recording but I'll watch the recording. thanks

Lydie

How do I go about making a crossword puzzle?

AIMEE

Could you take a look at my book title and sub titles, please?

Main title : Child Emotional Disturbances

Sub titles options :

1. Practical Guide Anyone can use to Recognize early signs of lack of social and Emotional Skills for timely Interventions for the healing of Young Heart.
2. Simple Guide to effectively support Teens to regain a normal level of Neurotransmitters for addressing child's social and Emotional Skills.

colleen

I am having an issue with adding a QR code to the manuscript in KDP keeps being removed during the Quality check. I have uploaded my manuscript for both eBook and paperback and set a launch date for my book. I have tried many different PDF editors with same results

Lyn

How do upload your manuscript from vellum to your editor

Amber

How do I create a summary of my book to send to potential reviewers at the time of my free book promo with the review link? I remember something about this in the course, but I can't seem to find it.

Rachael

Hello! Should I tell my interested reviewers when my book launches to purchase the free book (promo) and then wait a day before leaving a review?

I believe most of them would rather purchase the book and write the review right away to get it done. However, I'm worried Amazon might find that suspicious.

Do you have any thoughts or advice on this?

Rachael

Hello again! My book's trim size is 8.5 by 11 (it fits my niche). When uploading to KDP, I noticed the hardback version doesn't seem to have 8.5 by 11 as a trim size. Instead, it has 8.25 by 11. (Paperback upload is fine!!!) I uploaded it anyway just to see what it looks like and launched the previewer, and I don't see any issues. No text is outside the dotted lines or anything.

should I have my formatter and designer redo it to fit 8.25 by 11 or do you think it's fine the way it is as long as it looks okay?

Kathy

When having my paperback copy made, do I need to have the white square inserted on the back where Amazon will add the bar code? I know it is in the training somewhere, but I can't remember which video. I am thinking that Amazon adds both the white square and bar code, but not sure. Thank you.

Kathy

Should I request a book proof before publishing my book? The training says that it usually takes a couple of weeks to receive it. Is that still accurate? Thank you.

Laurette

If I add change or delete sections from the provided manuscript, will this effect the book description that is produced? Can I easily add sections and this effect anything in the back end so to speak?