

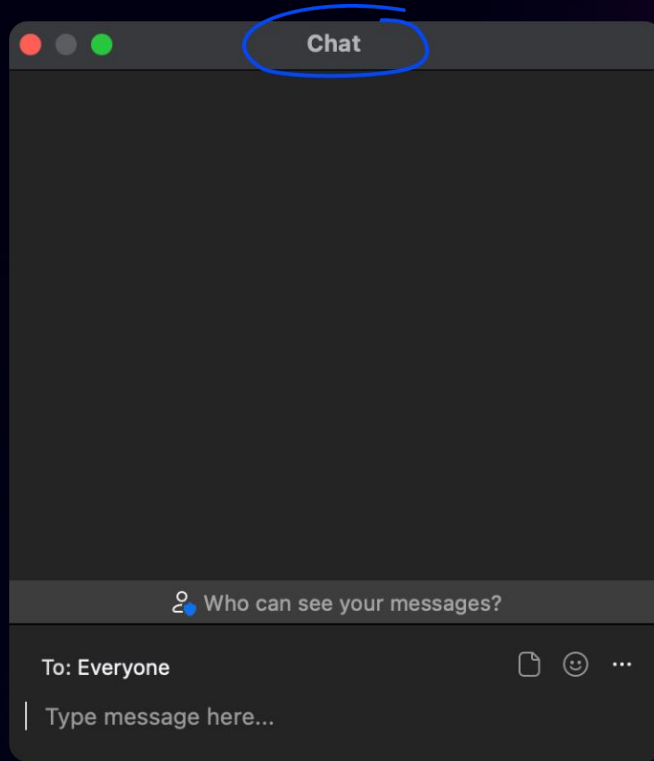
# Friday Tech Talk

December 27, 2024

● 2024



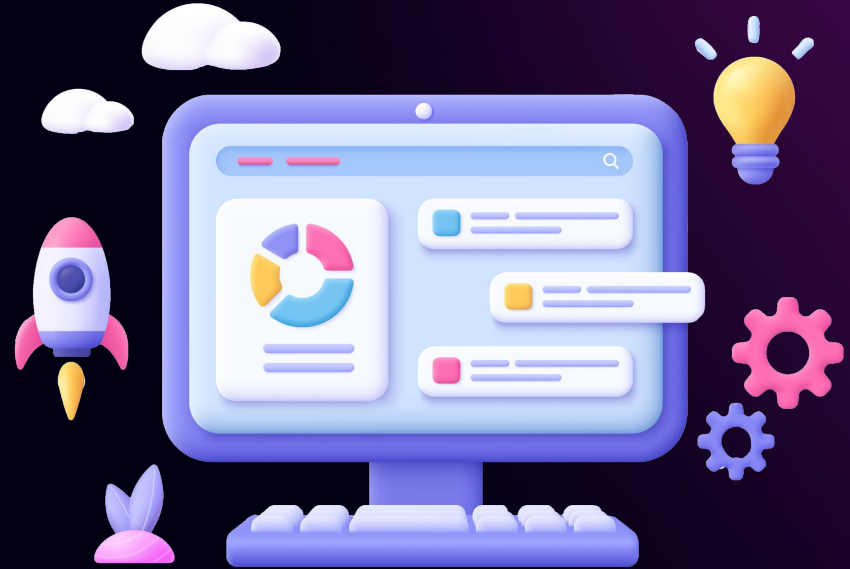
Change your chat settings to "Everyone"



# Common Tech Skills

First, we will prioritise the most important skills to be able to smoothly navigate the course

Average length: **10-15 mins.**



# Q&A TIME

Live Calls

**Q&A**

AUDIOBOOK  
IMPACT ACADEMY

Tuesday 4-6PM EST

Wednesday 12-2PM EST

Thursday 3-5PM EST

Friday 12-2PM EST

Sunday 12-2PM EST

**Live Weekly Q&A Calls**

Got a question you'd like us to answer on the next Q&A call? [Ask it Here](#)

[Click Here to Register](#)

Second, we will go through all questions submitted prior to today's call through the form in the AIA dashboard (Top 20).

Average length: **30-45 mins.**

# SPECIAL SEGMENTS

- Password Management
- How to Use Loom
- Using System Preferences
- Quiz
- Something else

Got a good idea for a segment?  
Let us know!





## OPEN Q&A

Submit your questions live on the call in the Zoom Q&A field. We will pick the best questions to answer!



There are many students on this call, all at different points in their publishing journey. We receive many questions and do our best to choose the ones that are applicable and helpful to the majority of attendees on this call.

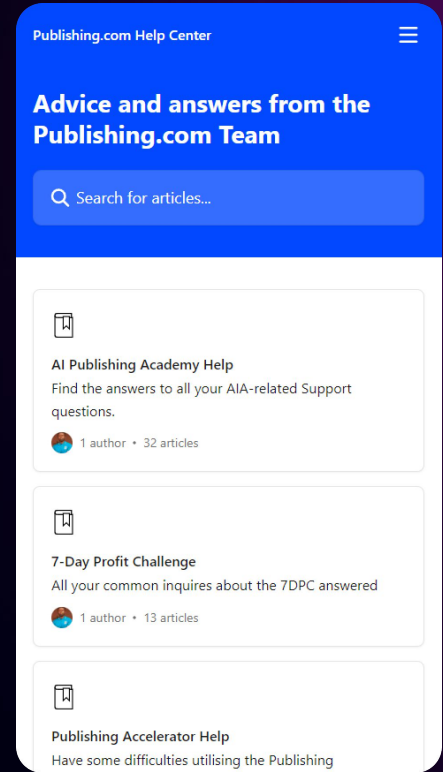
We would rather spend more time going deep into a good question rather than rushing from one question to the next. Therefore, we will pick and choose the best questions.

# F.A.Q.

Visit our Help Center at [help.publishing.com](https://help.publishing.com)

- Account related (resetting password, Facebook group, etc.)
- KDSpy, Incognito, Chrome etc.
- 7 Day Publishing Challenge
- Pen names

In the Help Center, you will find clear answers (with videos) to all of these questions, so we will likely skip all questions related to these topics.





# PUBLISHING.AI NOW OPEN TO EVERYONE

## What Can Publishing.ai Offer You?

Access the platform and enjoy features like:

- Book topic ideas
- Customer research
- Book outlines
- Book descriptions

...and even generating a 30,000-word manuscript



*Check your email inbox for more info or contact support*

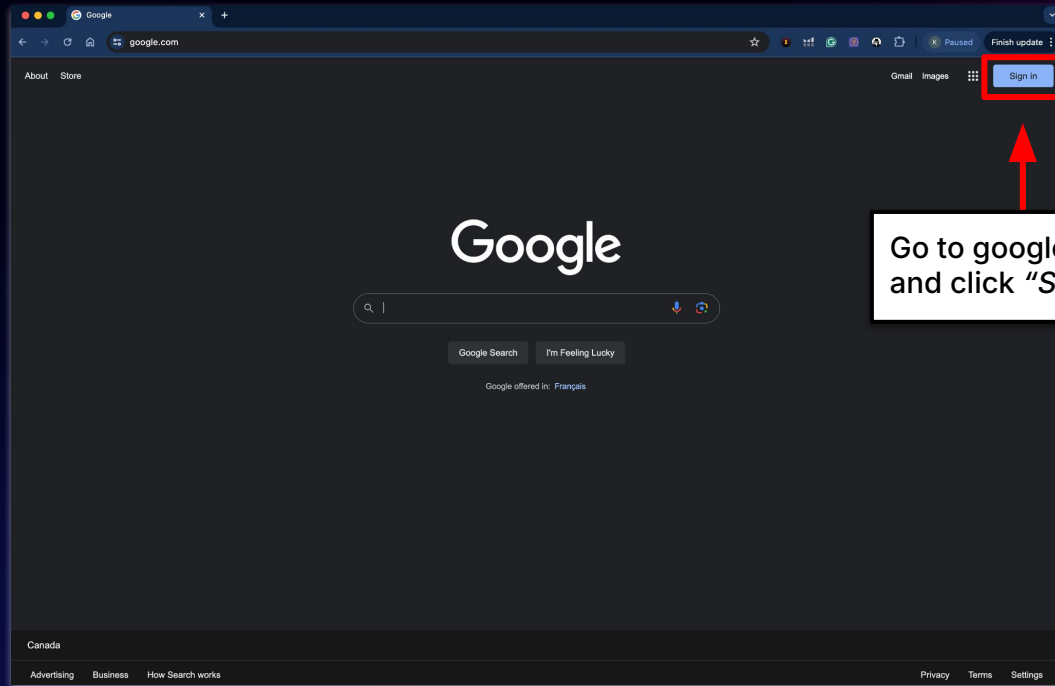
# Tip of The Week



Quick/HotKeys known as Keyboard Shortcuts will save you oodles of time as a publisher. You can even put KDSpy on a HotKey in via manage extensions under the keyboard shortcut section.

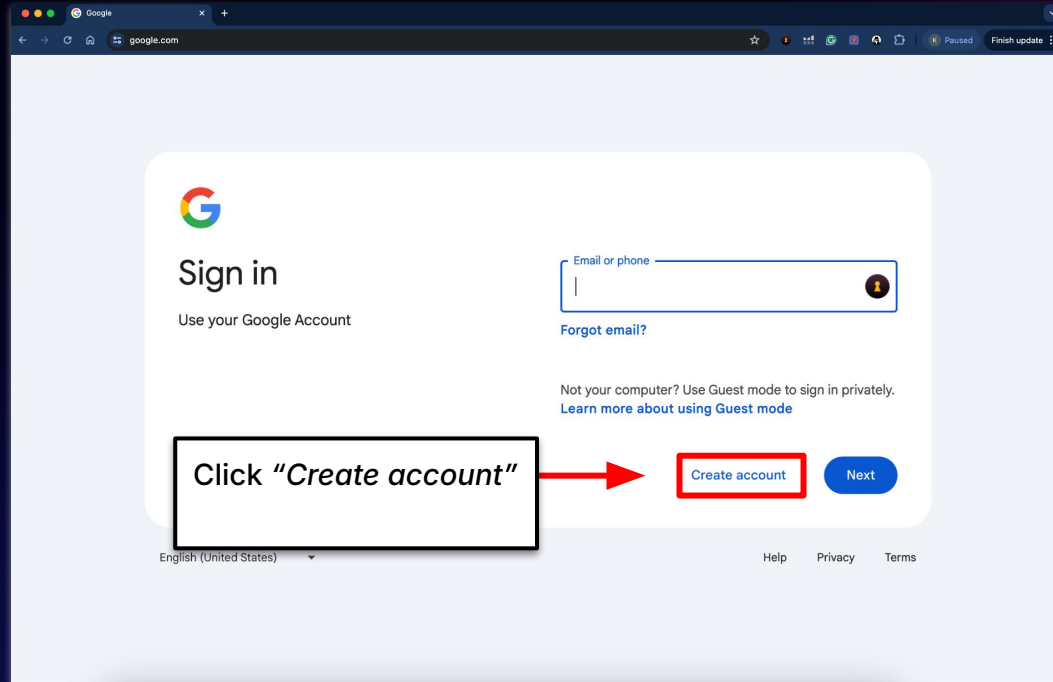
**LET'S BEGIN!**

# Creating a Google Account

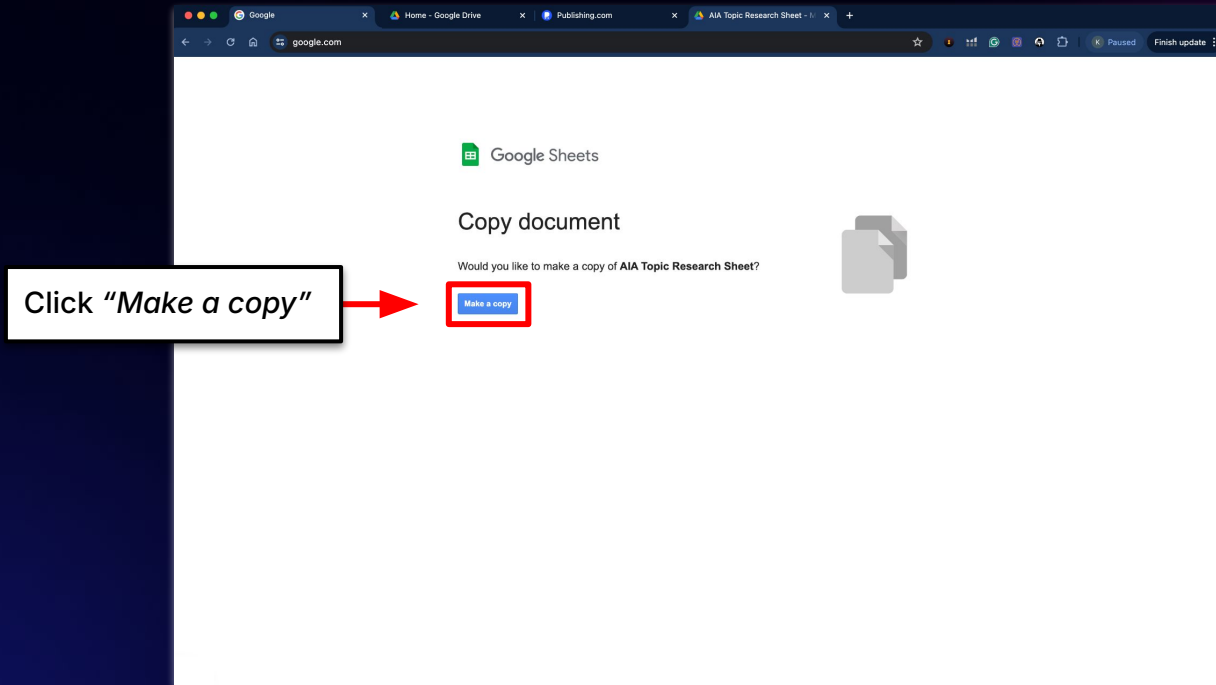


Go to google.com  
and click "Sign In"

# Creating a Google Account



# Using Your Google Drive

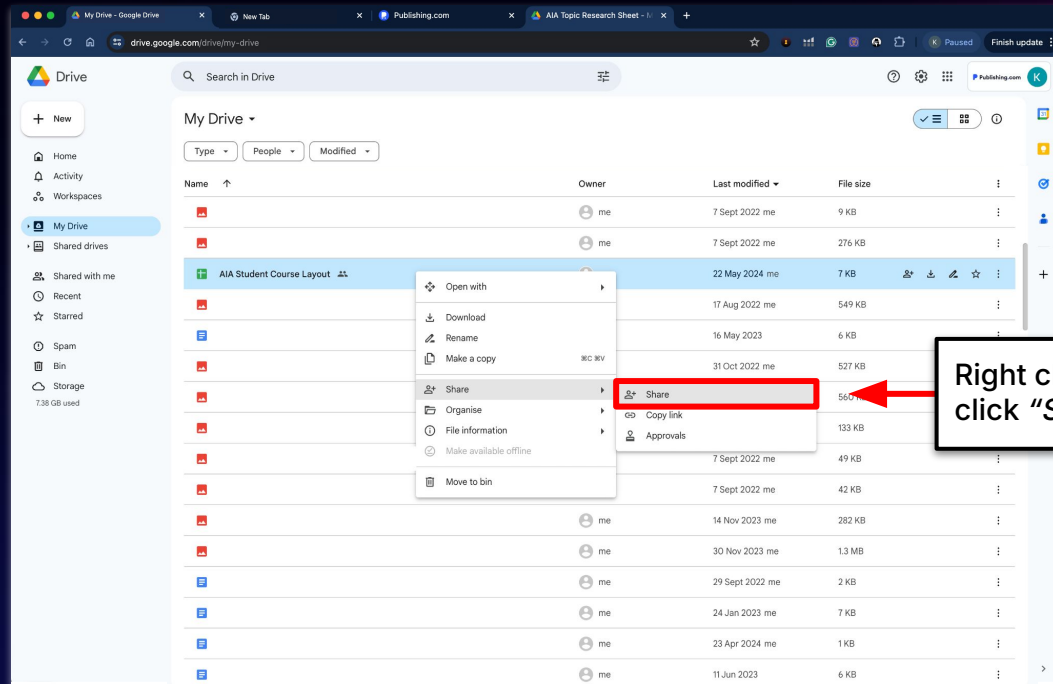


# Using Your Google Drive

The screenshot shows the Google Drive web interface. In the left-hand navigation sidebar, the 'My Drive' option is highlighted with a red rectangular box. A red arrow points from this box to a callout box that contains the text 'You can locate it in your Drive'. The main content area displays a list of files and folders under the heading 'My Drive'. The list has columns for Name, Owner, Last modified, and File size. The files listed include various documents and spreadsheets with their respective sizes and modification dates.

Name	Owner	Last modified	File size
[Icon]	me	4 Mar 2023	224 KB
[Icon]	me	4 Mar 2023	213 KB
[Icon]	me	11 Jan 2024	1 KB
[Icon]	me	12 Nov 2023	1.34 GB
[Icon]	me	31 Aug 2022	2 KB
[Icon]	me	11 Jan 2024	152 KB
[Icon]	me	21 Feb 2024	1.3 MB
[Icon]	me	27 Feb 2024	139 KB
[Icon]	me	27 Feb 2024	37 KB
[Icon]	me	8 Feb 2024	32.9 MB
[Icon]	me	10 Sept 2023	1.66 GB
[Icon]	me	7 Jan 2024 Rasmus Mikkel...	5 KB
[Icon]	me	30 Jul 2023	7 KB
[Icon]	me	4 Oct 2022	525 KB
[Icon]	me	7 Sept 2022	347 KB
[Icon]	me	7 Sept 2022	9 KB

# Sharing a File or Folder



Right click on the file and click "Share"

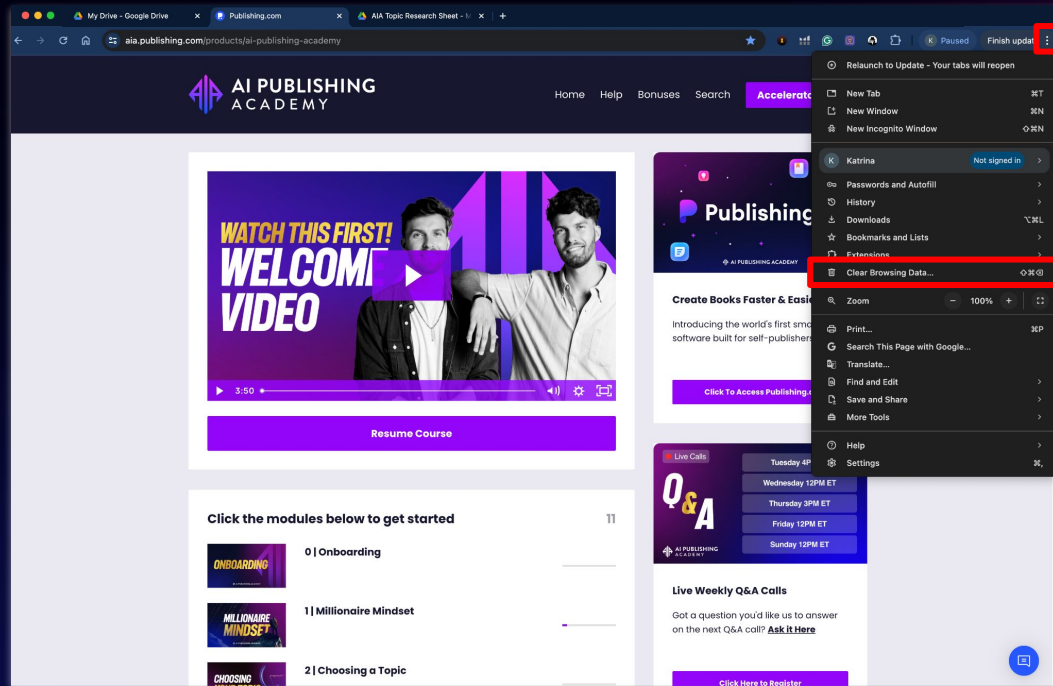


# Sharing a File or Folder

The screenshot shows the Google Drive web interface. A 'Share' dialog box is open over a file named 'AIA Student Course Layout'. The dialog has three sections: 'Add people, groups and calendar events' (with an input field), 'People with access' (listing 'Katrina Johanson (you)' as the Owner), and 'General access' (set to 'Anyone with the link' with a 'Viewer' role). A red box highlights the 'General access' section, and a red arrow points from a callout box to it. The callout box contains the text: 'Change the "General access" to "Anyone with the link"'. The background shows a list of files in 'My Drive' with columns for Name, Owner, Last modified, and File size.

Name	Owner	Last modified	File size
Sept 2022 me		Sept 2022 me	9 KB
Sept 2022 me		Sept 2022 me	276 KB
May 2024 me		May 2024 me	7 KB
Aug 2022 me		Aug 2022 me	549 KB
May 2023		May 2023	6 KB
Oct 2022 me		Oct 2022 me	
Sept 2022 me		Sept 2022 me	
Sept 2022 me		Sept 2022 me	
Nov 2023 me		Nov 2023 me	282 KB
30 Nov 2023 me		30 Nov 2023 me	1.3 MB
29 Sept 2022 me		29 Sept 2022 me	2 KB
24 Jan 2023 me		24 Jan 2023 me	7 KB
23 Apr 2024 me		23 Apr 2024 me	1 KB
11 Jun 2023		11 Jun 2023	6 KB

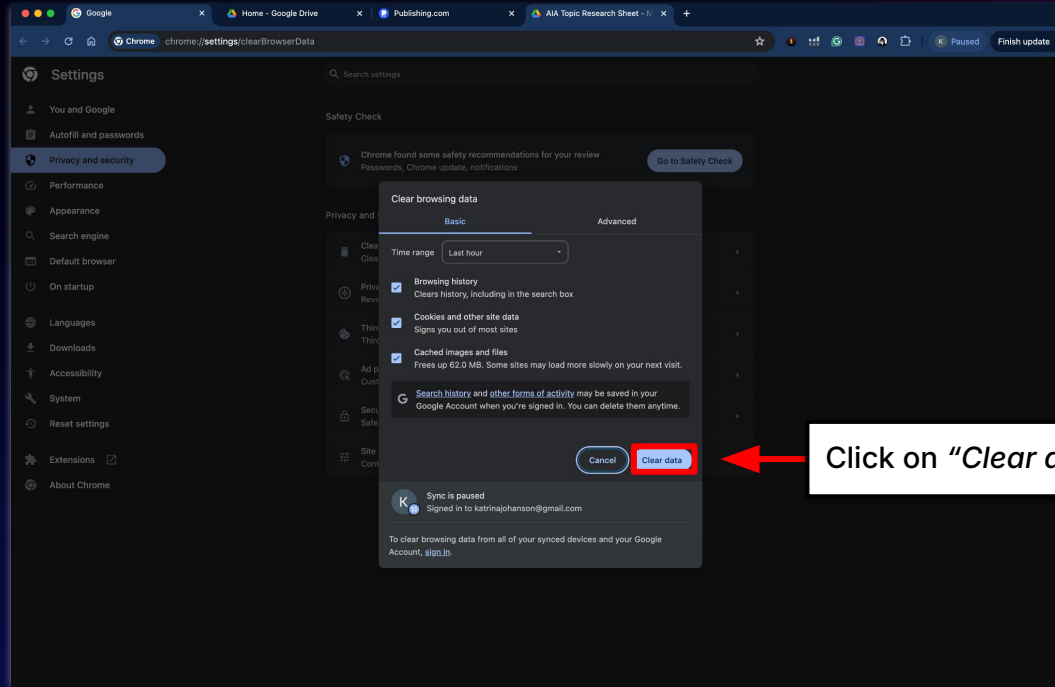
# Clearing Your Cache



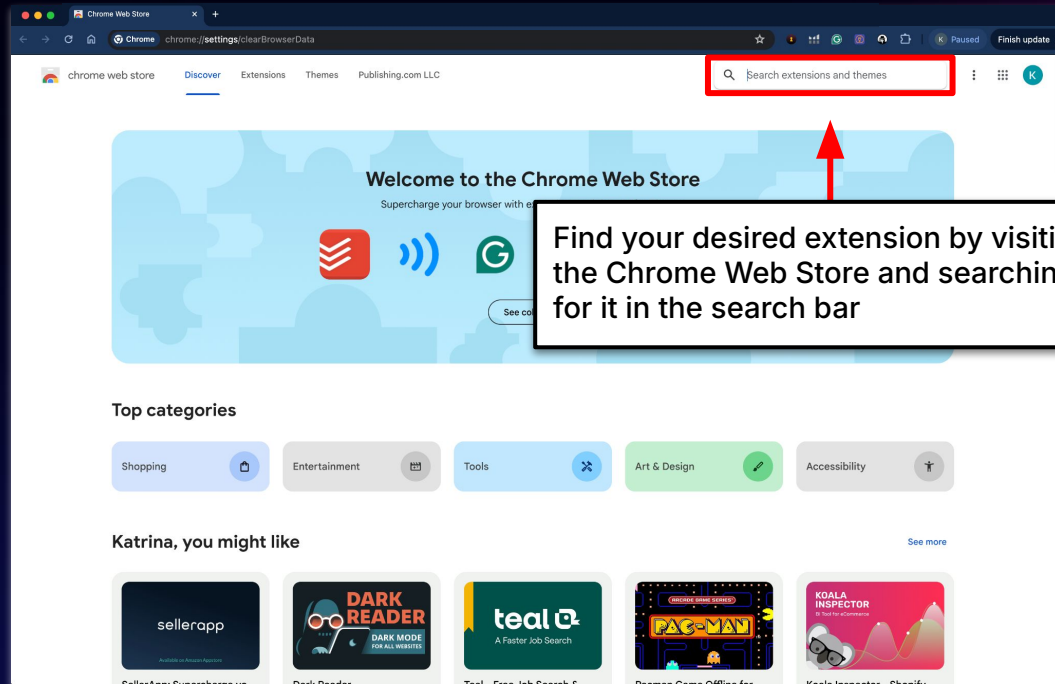
1. Click on the three dots

2. Click on "Clear Browsing Data"

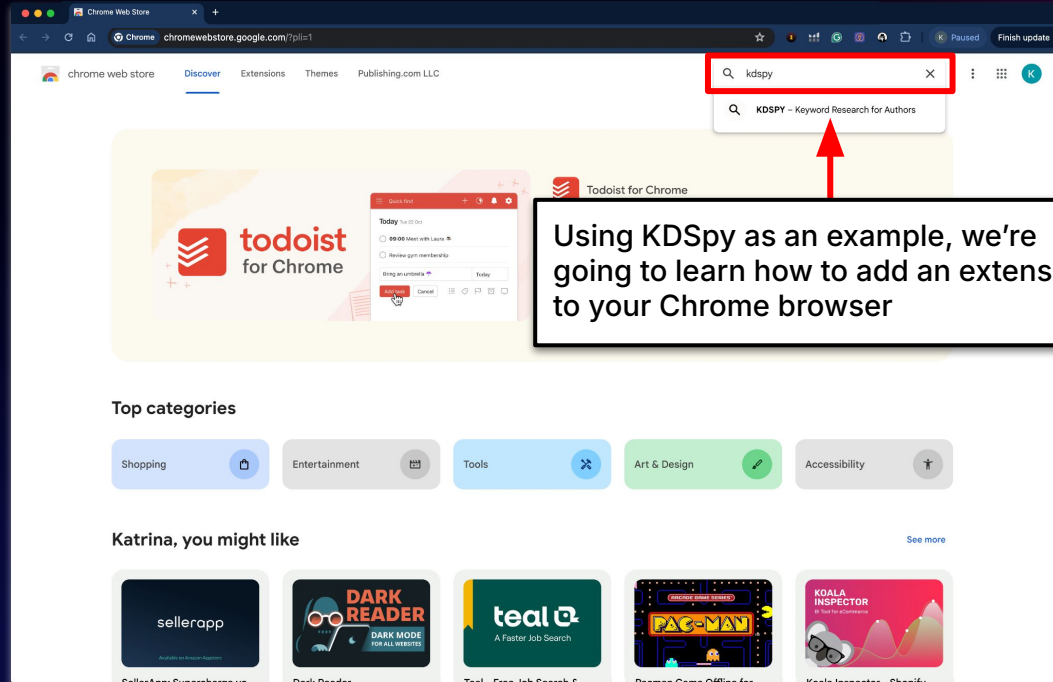
# Clearing Your Cache



# Adding Extensions To Chrome



# Adding Extensions To Chrome



# Adding Extensions To Chrome

chrome web store Discover Extensions Themes Publishing.com LLC

chrome web store

## KDSPY – Keyword Research for Authors

www.publishingaltitude.com 3.8 ★ (26 ratings)

Extension Workflow and planning 70,000 users

**Add to Chrome**

Click on "Add to Chrome"

**KDSPY**

Best Sellers in Health, Fitness & Dieting

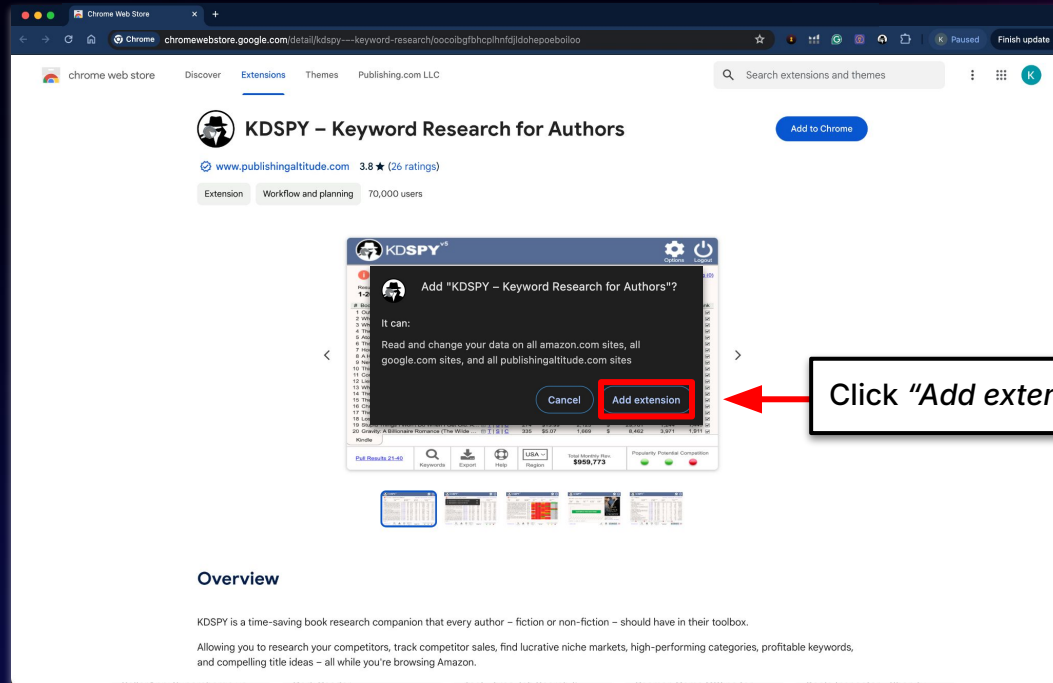
Rank	Book Title	Author	Price	Est. Mkt. Sales
1	1	1	1	1
2	2	2	2	2
3	3	3	3	3
4	4	4	4	4
5	5	5	5	5
6	6	6	6	6
7	7	7	7	7
8	8	8	8	8
9	9	9	9	9
10	10	10	10	10
11	11	11	11	11
12	12	12	12	12
13	13	13	13	13
14	14	14	14	14
15	15	15	15	15
16	16	16	16	16
17	17	17	17	17
18	18	18	18	18
19	19	19	19	19
20	20	20	20	20

Overview

KDSPY is a time-saving book research companion that every author – fiction or non-fiction – should have in their toolbox.

Allowing you to research your competitors, track competitor sales, find lucrative niche markets, high-performing categories, profitable keywords, and compelling title ideas – all while you're browsing Amazon.

# Adding Extensions To Chrome



The screenshot shows the Chrome Web Store page for the KDSPY extension. The page title is "KDSPY – Keyword Research for Authors" and it has a 3.8 star rating from 26 reviews. A blue "Add to Chrome" button is visible in the top right. A pop-up dialog box is displayed in the center, asking "Add 'KDSPY – Keyword Research for Authors'?" and listing permissions: "Read and change your data on all amazon.com sites, all google.com sites, and all publishingaltitude.com sites". The "Add extension" button in the pop-up is highlighted with a red box, and a red arrow points to it from a text box on the right that says "Click 'Add extension' on pop-up".

chrome web store Discover **Extensions** Themes Publishing.com LLC

chrome web store

**KDSPY – Keyword Research for Authors** Add to Chrome

www.publishingaltitude.com 3.8 ★ (26 ratings)

Extension Workflow and planning 70,000 users

Add "KDSPY – Keyword Research for Authors"?

It can:

Read and change your data on all amazon.com sites, all google.com sites, and all publishingaltitude.com sites

Cancel Add extension

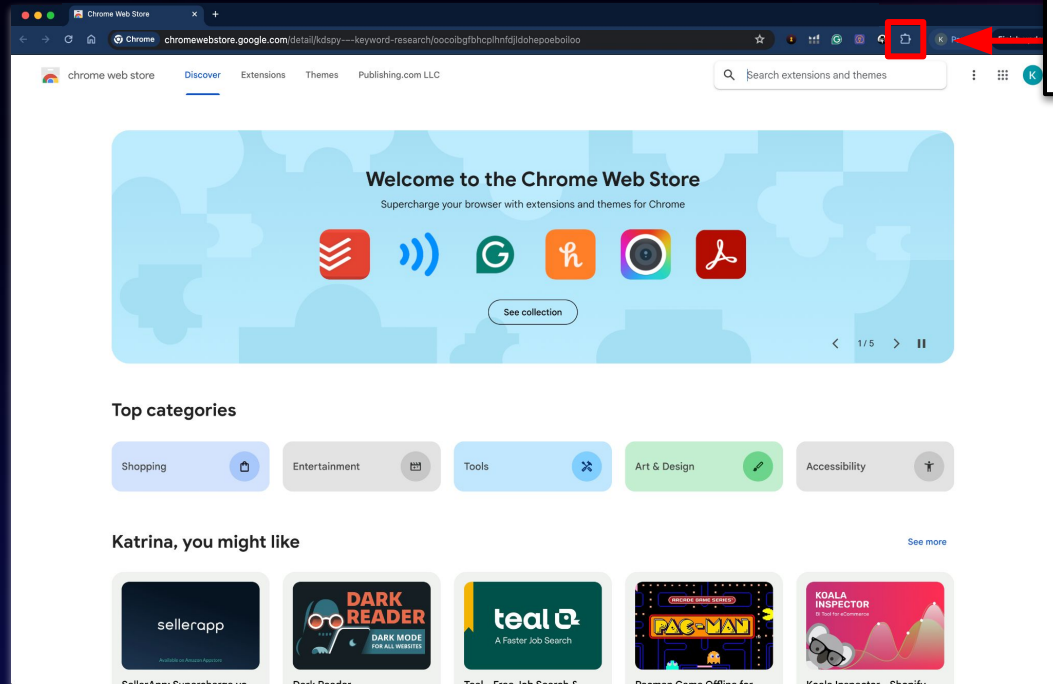
Click "Add extension" on pop-up

### Overview

KDSPY is a time-saving book research companion that every author – fiction or non-fiction – should have in their toolbox.

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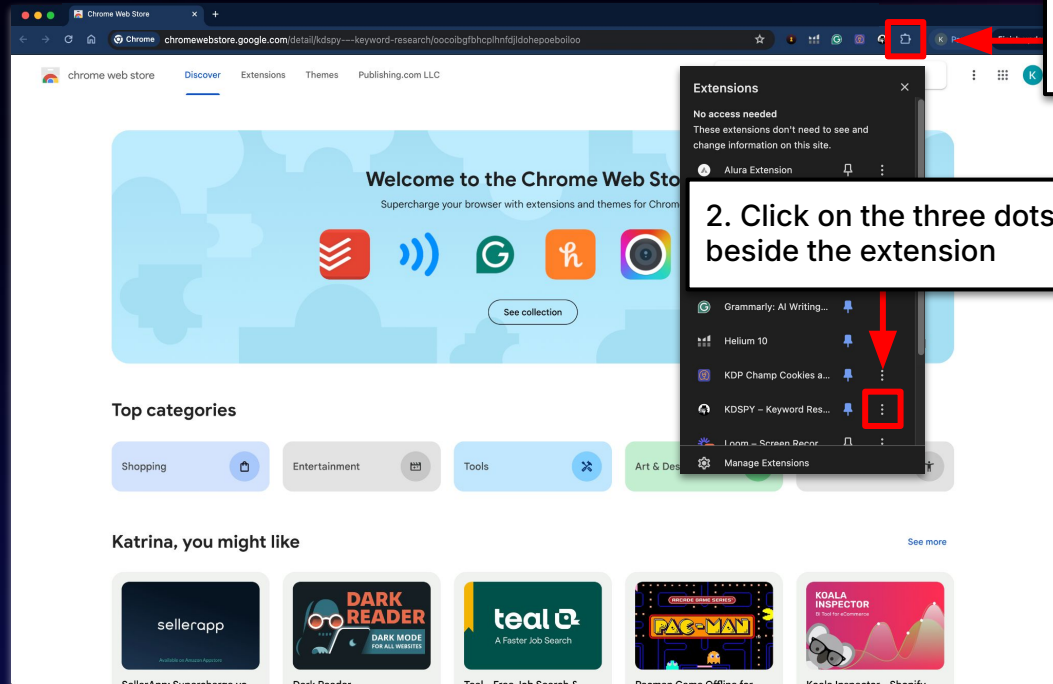
# Finding Extensions in Chrome



1. Click on the puzzle piece (extensions)



# Finding Extensions in Chrome



1. Click on the puzzle piece (extensions)

2. Click on the three dots beside the extension

# Finding Extensions in Chrome

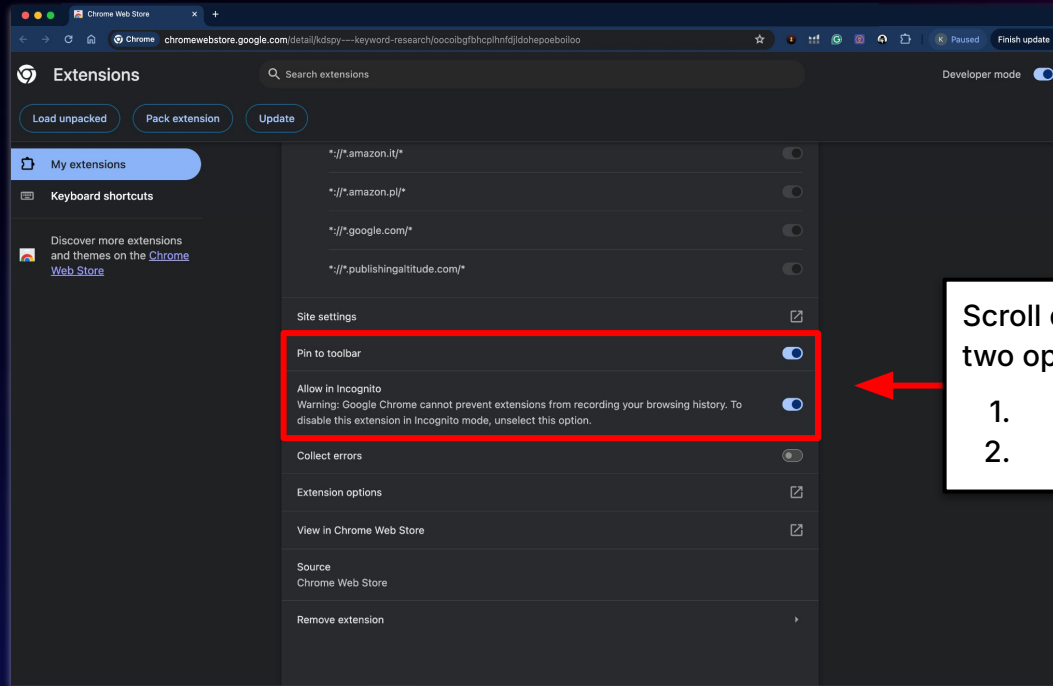
The image shows a Chrome browser window displaying the Chrome Web Store. The address bar shows the URL for the 'KDSPY - Keyword Research' extension. A red box highlights the puzzle piece icon in the top right corner of the browser. A red arrow points from a text box to this icon. Another red arrow points from a text box to the three-dot menu icon next to the 'KDSPY - Keyword Res...' extension in the 'Extensions' panel. A third red arrow points from a text box to the 'Manage Extension' option in the dropdown menu for that extension. The background of the browser shows the Chrome Web Store homepage with various categories and product recommendations.

1. Click on the puzzle piece (extensions)

2. Click on the three dots beside the extension

3. Click on "Manage Extension"

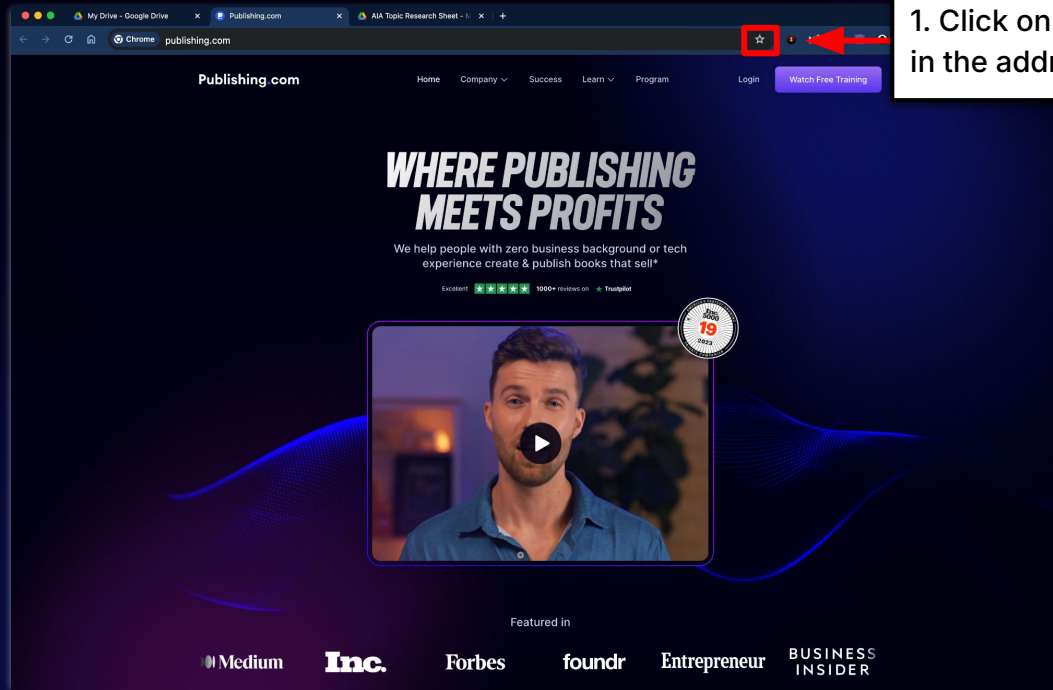
# Finding Extensions in Chrome



Scroll down to find these two options:

1. Pin to toolbar
2. Allow in Incognito

# Bookmarking



1. Click on the star in the address bar

# Bookmarking

1. Click on the star in the address bar

2. Click "Done"

Featured in

Medium Inc. Forbes foundr Entrepreneur BUSINESS INSIDER

# Pre Submitted Questions

# Douglas Strand

With regard to swapping audible reviews, I was just told if we speed up listening to them, the review may not stick resulting in having to go back and review again. At a previous coach Q&A it was recommended to speed up while reviewing. I've been listening at double speed. What is the Coach consensus? Speed listen or not?

# CORINTHIA Davis

I am totally lost trying to figure out how to get started writing my outline using AI? Without paying more than I already paid \$2,000



# Chuku Lee

How to access Chatgpt from within Module? Eg. lesson on Titles has chatgpt prompt but the prompt doesn't seem to work?

# Shannon

Hello coaches, my question is about Amazon Ads. I started my first ad campaigns on my first book on December 17. Since this is right in the middle of the busy holiday season, I'm wondering if the data will be accurate and reflective of the rest of the year. My topic is in the dysfunctional family/parenting genre, which can be particularly nasty during the holidays, and not many people are focused on self-help during this time. Should I run the original campaigns for another 1 to 2 weeks to get more accurate data? Thank you.

# Sharon Fuertes

Is it necessary for my book to have my picture and author's description on the back cover?

# Lynne Koles

Is it possible to write a book via AI with only basic knowledge on the subject matter? I have some knowledge about many things of interest that seem profitable, but not enough to write a 30K

# William Kugel

Please briefly review where to log in for a TradeMark search and how to do this properly for a Topic Search. Thank you.

# William Kugel

When setting up KDP and ACX accounts with banking information to receive royalty income, what if you only bank online and the bank has a limit (i.e. \$5,000 or \$10,000) of how much can be deposited at a time or daily, how would a larger amount be handled and how to arrange that with amazon?

# Joy Praise

Hi Coaches, thank you for your good work. I need your help. I am stuck. I tried to publish my first book but discovered that some of the features Twin uses are not on my PC. For instance, on day 6 of 7dpc, while he wanted to download the manuscript, he switched to Reedsy and clicked download the Epub file into Amazon KDP, but I opened my Reedsy account and did not see my downloads. However, Reedsy sent me my typeset books/files, which I have saved in my system. I was advised to use the typeset manuscript for the KINDLE eBook Content manuscript download, which I have done. I also uploaded my book cover.

This is where I encountered problems. When I clicked Launch Review, I discovered that my typeset book was scattered. For example, part of my copyright page spilled over into content, and part of Chapter 1 of the book moved up into the book Content page. I tried to adjust it but could not because it is in PDF. What do I do?

# Lyndasue Johnson

I would like to know how to make sure that I can use several maps. I so not see where to send a photo for example?



# Len Burnell

Often at the end of Q&A sessions there is posted in the chat an otter.ai link. What material is located at the link? How does one access it? I have an otter.ai account. Each time I attempt, I receive the error message: "You need access to open this conversation." There is a button in the lower left of the pop-up window that says, "Request Access." Clicking that button does not receive a response, even 2 days later. Please advise.

# Len Burnell

otter.ai example:

[http://otter.ai/u/YTBXc7VDtBB\\_oHuPf04E2YCOk8k?message=21665be7-0332-4d08-b199-0065a3556181&tab=chat&utm\\_content=wrapup\\_v4&utm\\_source=va\\_chat](http://otter.ai/u/YTBXc7VDtBB_oHuPf04E2YCOk8k?message=21665be7-0332-4d08-b199-0065a3556181&tab=chat&utm_content=wrapup_v4&utm_source=va_chat)

# Joe McAllister

How can I save my google sheet after making a copy through the lesson plan. For instance, I recently revisited Module 2 and in one of the sub lessons there is a worksheet regarding finding a book topic. I make a copy of the worksheet (as instructed in the lesson plan) and though I am signed in to my google docs I can not find the sheet, once I close it.

# William Kugel

Please provide the URL link and a brief description of how to do a Topic Trademark search. Thank you.

# Eli

Hi Coaches! Happy holidays!

I am almost finished with editing of my 30k book, Do you have any tutorial in formatting the manuscript?.I think you have done the VELLUM, do you have tutorial in ATTICUS?

Then, when is the best time to get the COPYRIGHT page?after launching book?or beforehand....Many thanks Coaches for the hard work and helping us students.

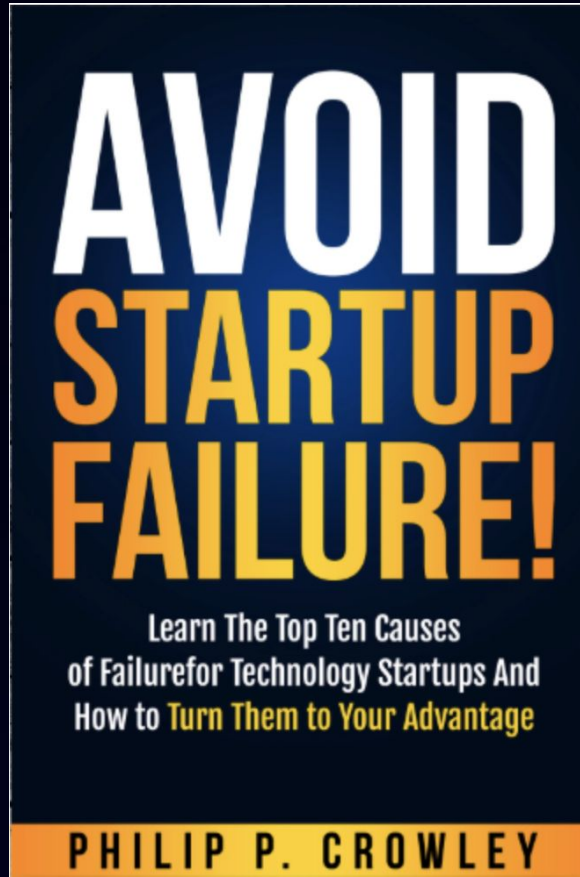
Looking for a great year ahead...

# Phil Crowley

Can you check my book covers?

<https://docs.google.com/document/d/1Bwyib4TO8mu9Bm-fNgJ0zVxhsANAD6FCVThfdKGDmbM/edit?usp=sharing>

**Phil Crowley**



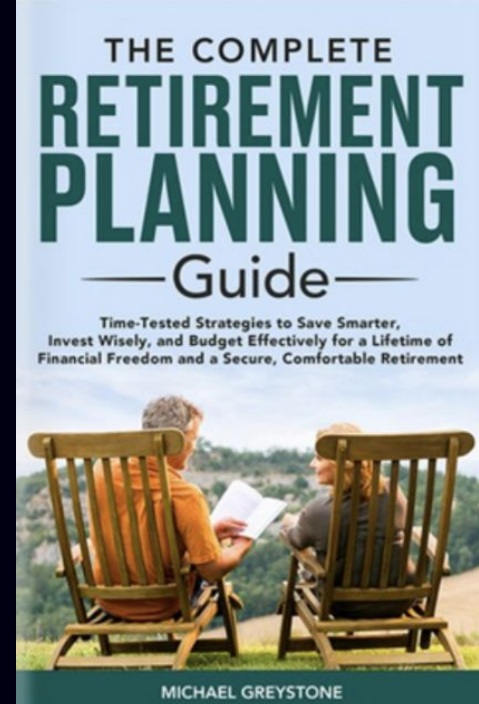
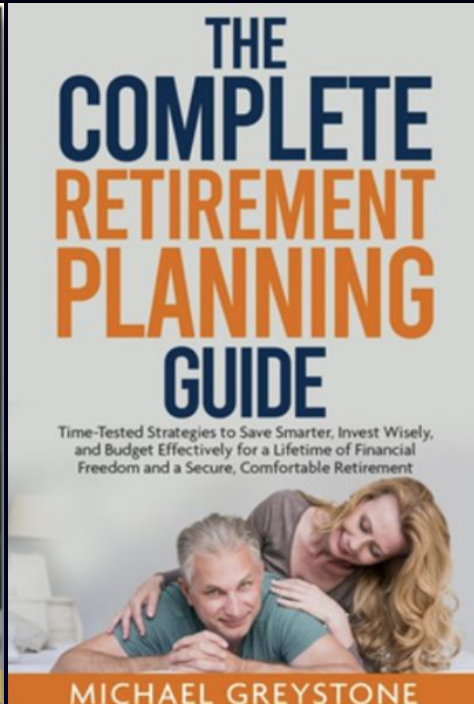
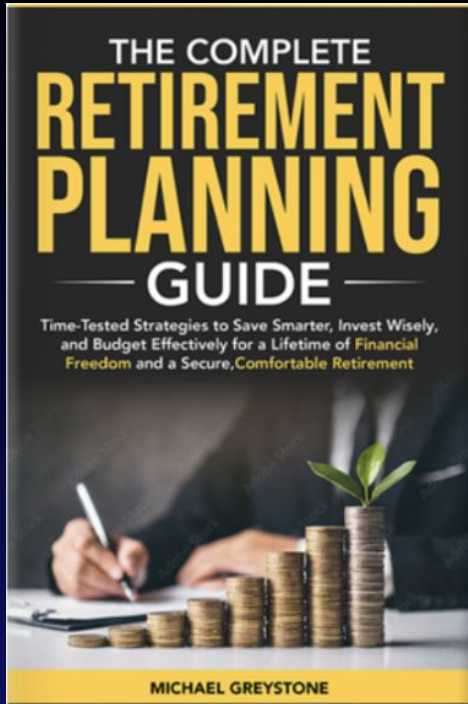
# Michael Jaigah

Please critique my book covers

<https://docs.google.com/document/d/11nJw3IPiwxIsXnU6G1Zkv3EbHe64qj0qMjKFYw2hqKI/edit?usp=sharing>.



# Michael Jaigah



# Ayesha

Hi Coaches,

Please give me feedback on these two covers.

Thank you

<https://docs.google.com/document/d/16a0WbYHoeQQYNFWkJO-30PwZsZpFLfhd1nbSPFD6YjE/edit?usp=sharing>

# Ayesha

## Anxious Attachment Recovery

Are you tired of overthinking every relationship, fearing abandonment, and feeling like you're never enough?

Do you crave deep, fulfilling connections but find yourself stuck in a cycle of emotional anxiety and dependency?

You are not alone—and you can break free.

In this compassionate and empowering guide, you'll discover:

- 11 actionable steps to heal anxious attachment and build a secure, confident sense of self.
- Proven strategies to overcome trauma, boost self-esteem, and set healthy boundaries.
- Tools to calm overthinking, manage emotional triggers, and foster resilience.
- Techniques for cultivating emotional intelligence to strengthen trust and communication in both personal and professional relationships.

With case studies, practical scenarios, expert-backed insights, and practical exercises, *Anxious Attachment Recovery* offers the clarity and holistic tools you need to transform how you love, live, and connect.

It's time to reclaim your confidence, heal from the past, embrace intimacy, and create the secure, lasting relationships you deserve.

Are you ready to take the first step? The journey begins here.

ANXIOUS ATTACHMENT RECOVERY



# ANXIOUS ATTACHMENT RECOVERY

*11 Life-Changing Steps to Break Free from Trauma, Reclaim Confidence, Cultivate Emotional Intelligence to Build Secure, Lasting Relationships*

A.I. ADAM

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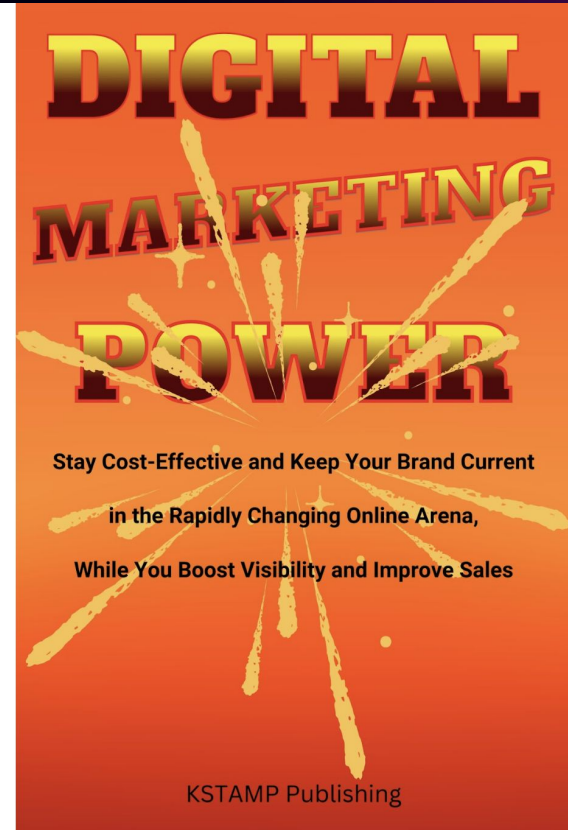
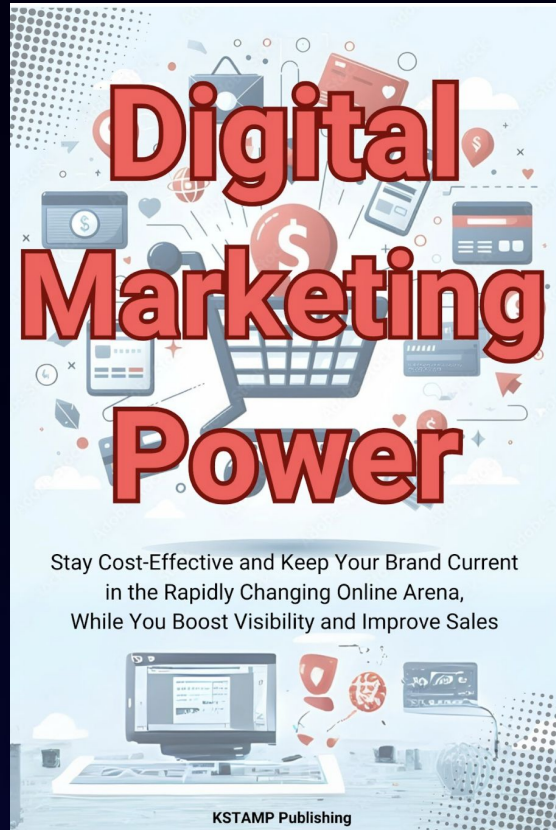
A.I. ADAM

# Kelly Stamp

Please review the attached cover for last week's CANVA challenge :) Please & Thank You!

[https://docs.google.com/document/d/1FlacHfODN\\_xsNUqgErQkEPeRTi1\\_VhkW2KOBly8oD-g/edit?usp=sharing](https://docs.google.com/document/d/1FlacHfODN_xsNUqgErQkEPeRTi1_VhkW2KOBly8oD-g/edit?usp=sharing)

# Kelly Stamp



# Rulix Batistil

What are the "Tech" topics covered on today's call at 12PM EST?